



Republic of the Philippine  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center III**  
Government Complex, San Ramon, Dinalupihan, Bataan 2110

Note: To be served during Digital Farmers Program Farm Learn Phase 2 on July 8-10, 2024 at Zaragosa, Nueva Ecija.

Request for Quotation/ Submission of Proposal (Under Rule XVI Alternative Methods of Procurement [Sec 53.9] Small Value Procurement)

End-User: Eula Dee A. Lafada  
PR Number: \_\_\_\_\_  
PR Date: \_\_\_\_\_

RFQ Number: **202404128**  
RFQ Date: **APR 17 2024**  
RFQ Sheet Number: \_\_\_\_\_

Please quote your lowest price on the item/s listed below, subject to the General Instructions below setforth, stating the shortest time of delivery.

**EISA F. VICTORIA**  
BAC Chairman

**GENERAL INSTRUCTIONS TO BIDDERS:**

- 1 Bidders are required to read the instructions and fill the blanks in typewritten form or written legibly in permanent ink.
- 2 **DEADLINE FOR SUBMISSION OF QUOTATIONS/ BIDS SHALL BE ON :** Date : \_\_\_\_\_ Time: \_\_\_\_\_
- 3 Delivery/ Construction/ Labour period/ Services to be rendered shall be Ten (10) days upon the receipt of the approved Purchase Order / Work Order / Job Order, unless a different period is specified.
- 4 Prospective Bidders / Suppliers are required to use this official quotation form in the accomplishment of their quotations/ bid proposals.
- 5 Any specifications other than those required/stated in this form shall not be considered in the evaluation of the quotation/ bid/ award.
- 6 Quotations must include all kinds of taxes for the item/s listed hereunder, including delivery charges.
- 7 Price validity shall be for a period of sixty (60) calendar days from the deadline for submission of quotations.
- 8 Quotations/ Proposals shall be submitted to the Office of the BAC Secretariat, San Ramon, Dinalupihan, Bataan
- 9 Only sealed quotations shall be accepted.
- 10 The bidder is required to affix his signature across the flap of the sealed envelope.
- 11 Awarding shall be done by lot, unless so specified to be awarded by line item.
- 12 Validity of stocks shall be 60 calendar days from the date of the opening of bids.
- 13 Any alteration shall have a/an counter signed of the prospective bidder or else the bid will be rejected
- 14 Payments shall be pursuant to DBM Circular No. 2013-16 dated December 23, 2013 on Implementation of the Expanded Modified Direct Payment Scheme (ExMDPS) for Accounts Payable Due Creditors/Payees of all National Government
- 15 Warranty shall be for a minimum period of three(3) months, in the case of Expendable Supplies & Materials, minimum of one (1) year Non-Expendable Supplies after acceptance by the procuring entity of the delivered supplies.

**OTHER CONDITIONS:**

**ATI-RTC III RESERVES THE RIGHT TO REJECT ANY OR ALL QUOTATIONS, WAIVE ANY FORMALITY HEREIN AND ACCEPT ONLY QUOTATIONS MOST ADVANTAGEOUS TO THE GOVERNMENT.**

ITEM NO.	QTY.	UNIT	ITEMS & DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
			<b>Food and Catering Services</b>		
			Date: July 8-10, 2024		
1	105	servings	Breakfast		
2	105	servings	AM Snack		
3	105	servings	Lunch		
4	105	servings	PM Snack		
5	105	servings	Dinner		
			<i>*with free-flowing brewed coffee or chocolate drink, and distilled water</i>		
			<i>*with nuts and condies</i>		
			<i>*food must be served hot and packed if needed</i>		
			<b>***nothing follows***</b>		
			<b>GRAND TOTAL</b>		

Approved Budget for the Contract (ABC)

**Php 94,500.00**

**THE BIDS AND AWARDS COMMITTEE**

Department of Agriculture, ATI-RTC III  
San Ramon, Dinalupihan, Bataan

Sir / Madam,  
After having carefully read and accepted your General Instructions to Bidders, I/we submit you on the item at prices noted above. I/We understand that we have fully understood the maximum requirements of the project and agree to furnish delivery in conformity with the specifications described above.

Bidder's Signature Over Printed Name \_\_\_\_\_ Business Name \_\_\_\_\_ Tax Identification Number \_\_\_\_\_  
Telephone Number/ CP No \_\_\_\_\_ Business Address \_\_\_\_\_ E-mail address \_\_\_\_\_  
Date Accomplished \_\_\_\_\_

**MARIEL B. BALDOZ**  
Chairman's Signature Over Printed Name

Remarks: This form is based on Standard Form Number SF-GOOD-60, REVISED ON: MAY 24, 2009, STANDARD FORM TITLE: REQUEST FOR QUOTATIONS ISSUED BY GPPB



**Digital Farmers Program Farm Learn Phase 2  
July 8-10, 2024**

**MENU**

<b>DATE</b>	<b>BREAKFAST</b>	<b>AM SNACKS</b>	<b>LUNCH</b>	<b>PM SNACKS</b>	<b>DINNER</b>
July 8, 2024	Rice Luncheon Meat Scrambled Egg Fried Talong Fruits	Fresh Lumpia with buko roll Pineapple Juice	Rice Beef Kare-kare Chicken Adobo Banana Bottled Water	Fresh lumpia Pineapple juice	Rice Pork barbeque Fish fillet in sweet & sour sauce Mushroom soup Melon
July 9, 2024	Rice Daing na bangus Sunny Side up egg Nilagang gulay Banana	Bihon canton with puto cheese Cucumber juice	Rice Pork kaldereta Toge w/ tofu Buttered Vegetable Coffee Jelly Bottled water	Wheat Bread Sandwich Minute maid juice	Rice Beef broccoli Dinakdakan Chicken nuggets Banana
July 10, 2024	Rice Hot dog Fried Chicken Slated Egg w/ tomato Melon	Spaghetti Ham and cheese sandwich Dalandan Juice	Rice Beef steak Fish fillet fried chicken, Banana Bottled water	Turon with Langka Sago't gulaman	Rice Adobong pusit Ginisang upo w/ shrimp Chicken hamonado Gelatin

Prepared by:

  
**KENT EDWARD S. BALLESTEROS**  
MPS II

