



## REQUEST FOR QUOTATION

RFQ No.: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_ TIN: \_\_\_\_\_

Vat       Non - Vat

The DA-Agricultural Training Institute-Regional Training Center CALABARZON, through the Bids and Awards Committee (BAC) intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.

**MARIDELLE G. JAURIGUE**

Solicitation No.: RFQ-ATI-RTC4A-2024-01-004

BAC Chairperson

**Purpose:** Provision of Meals and Snacks (packed) for the conduct of Consultative-Workshop on Training Needs Assessment (TNA) Results Evaluation and Seminars on Urban Agriculture along the Value Chain Technologies with KADIWA (Batch 1)

**Place of Delivery:** DA-Agricultural Training Institute CALABARZON, Brgy. Lapidario, Trece Martires City, Cavite

**Date of Delivery:** January 29, 2024

NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
1			<b>PROVISION OF MEALS AND SNACKS (PACKED)</b>		
			<i>CFITF: Consultative-Workshop on Training Needs Assessment (TNA) Results Evaluation</i>		
	60	pax	Breakfast, AM Snacks, Lunch, and PM Snacks		
	100	pax	AM Snacks, Lunch, and PM Snacks		
			<i>NUPAP: Seminars on Urban Agriculture along the Value Chain Technologies with KADIWA (Batch 1)</i>		
	65	pax	Breakfast, AM Snacks, Lunch, and PM Snacks		
			<ul style="list-style-type: none"><li>• Breakfast: inclusive of rice and 1 viand</li><li>• AM &amp; PM Snacks: inclusive of Native Filipino Dish / Pasta / Sandwiches</li><li>• Lunch: inclusive of rice, 1 main course (Chicken/Beef/Fish/Pork), vegetables, drinks, and dessert</li><li>• Free-flowing coffee</li></ul>		
			<i>*for more details, please call our landline number specified in the letterhead or email your queries/concerns at supply_rtc4a@ati.da.gov.ph</i>		
<b>TOTAL AMOUNT</b>					

I hereby certify that I am in a position to furnish the above article(s) / services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City. We can deliver the item/s \_\_\_\_\_ working days from receipt of the Purchase Order. Our offer is good for \_\_\_\_\_ days only.

**Canvassed by:** \_\_\_\_\_  
Signature over Printed Name  
of ATI IV-A Canvasser

**Prepared by:** \_\_\_\_\_  
Signature over Printed Name  
Name of Proprietor/Manager/  
Authorized Representative