



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
8575 Camerino Street, Barangay Lapidario, Trece Martires City, Cavite
Tel. No. & Fax No. (046) 419-0210
Email: rtc_calabarzon@ati.da.gov.ph
URL: https://ati2.da.gov.ph/ati-4a

REQUEST FOR QUOTATION

RFQ No.: _____ Date: _____

Business Name: _____

Address: _____

Contact No.: _____ TIN: _____

Vat Non - Vat

The DA-Agricultural Training Institute-Regional Training Center CALABARZON, through the Bids and Awards Committee (BAC) intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.

Marielle G. Jaurigue
MARIELLE G. JAURIGUE

/BAC Chairperson

Solicitation No.: RFQ-ATI-RTC4A-2024-02-024

Purpose: Provision of Catering Services for the conduct of various Trainings/Activities of DA-ATI CALABARZON for the period April 1 to 12, 2024

Place of Delivery: DA-Agricultural Training Institute CALABARZON, Brgy. Lapidario, Trece Martires City, Cavite

Date of Delivery: March 12 - 15, 2024

NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
1			Provision of Catering Services for 4 days		
	1	lot	ATI ENGAGE: Training on Design Thinking (April 1-3, 2024)		
	1	lot	General Staff Meeting (April 8, 2024)		
	1	lot	Quantum Geographic Information System (April 10 - 12, 2024)		
	1	lot	Capability Enhancement for Farmer Leaders (Batch 2) (April 10 - 12, 2024)		
			<i>*Fill up attached List of Trainings/Activities and Detailed Specifications for your computation of quoted Unit Price</i>		
			<i>*for more details, please call our landline number specified on the letterhead or email your queries/concerns to supply_rtc4a@ati.da.gov.ph</i>		
	TOTAL AMOUNT				

I hereby certify that I am in a position to furnish the above article(s) / services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City. We can deliver the item/s _____ working days from receipt of the Purchase Order. Our offer is good for _____ days only.

Canvassed by: _____
*Signature over Printed Name
of ATI IV-A Canvasser*

Prepared by: _____
*Signature over Printed Name
Name of Proprietor/Manager/
Authorized Representative*