

List of Trainings/Activities and Detailed Specifications

(Provision of Catering Services for the conduct of various Trainings/Activities of DA-ATI CALABARZON for the period April 1 to 12, 2024)

AGENCY: DA-Agricultural Training Institute-Regional Training Center CALABARZON

ADDRESS: Brgy. Lapidario, Trece Martires City, Cavite

Activity	Program	Date of Activity	No. of Pax	No. of Days	Inclusive Meals (per day)	Unit Cost	Total Unit Cost per pax	Total Cost per pax	Total Cost
ATI ENGAGE: Training on Design Thinking	Regular	April 1-2, 2024	25	2	Full board meals				
		April 3, 2024	25	1	Breakfast to PM Snacks				
General Staff Meeting	Regular	April 8, 2024	50	1	AM Snacks to PM Snacks				
Quantum Geographic Information System	Regular	April 10, 2024	35	1	AM Snacks to Dinner				
		April 11, 2024	35	1	Full board meals				
		April 12, 2024	35	1	Breakfast to PM Snacks				
Capability Enhancement for Farmer Leaders (Batch 2)	Rice	April 10-11, 2024	35	2	Full board meals				
		April 12, 2024	35	1	Breakfast to PM Snacks				
GRAND TOTAL									

Full board meals: Breakfast, AM Snacks, Lunch, PM Snacks and Dinner	COST PER PAX PER MEAL/SNACK
Breakfast: inclusive of rice, main course with egg and fruits	
AM Snack: inclusive of either noodle/rice-based, sandwich or native Filipino snack with drinks	
Lunch: inclusive of rice, 1 main course (chicken/beef/fish/pork), *vegetable-based viand and dessert	
PM Snack: inclusive of either noodle/rice-based, sandwich or native Filipino snack with drinks	
Dinner: inclusive of rice, 1 main course (chicken/beef/fish/pork), *vegetable-based viand and dessert	
TOTAL:	

DESCRIPTION:
1. Full-board meals: Breakfast, AM Snacks, Lunch, PM Snacks, and Dinner
2. Breakfast: Inclusive of rice, main course with egg and fruits
3. AM & PM Snack: Inclusive of either noodle/rice-based, sandwich or native Filipino snack with drinks
4. Lunch & Dinner: Inclusive of rice, 1 main course (chicken/beef/fish/pork), vegetable-based viand and dessert
5. The bidder's address or area of business must within Cavite Province
6. Buffet services or packed (as needed for the activity/training)
7. At least two (2) service crew throughout the activity/training
8. Free-flowing coffee and water
9. Availability tea and chocomilk for breakfast
10. Unlimited / availability of nuts throughout the training
11. Availability of basic condiments for food and coffee
12. The menu shall be provided by the End-user/Training Management Staff prior to the activity
13. The End-user/Training Management Staff may opt to change the vegetable-based viand to a main course as agreed upon by both parties
14. Additional meals and snacks may be requested by the Project Officer. Subject to additional payment based on the contract cost per pax per meal/snack

(Signature over printed name of Proprietor/Manager/ Authorized Representative)