Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
8575 Camerino Street, Barangay Lapidario, Trece Martires City, Cavite
Tel. No. & Fax No. (046) 419-0210
Email:rtc_calabarzon@ati.da.gov.ph
URL:https://ati2.da.gov.ph/ati-4a

REQUEST FOR QUOTATION

RFQ No.: _____ **Date:** _____

Business Name: _____
Address: _____
Contact No.: _____ **TIN:** _____

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The **DA-Agricultural Training Institute-Regional Training Center CALABARZON**, through the **Bids and Awards Committee (BAC)** intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.

MARIDELLE G. JAURIGUE
BAC Chairperson

Solicitacion No.: *RFQ-ATI-RTC4A-2024-006-125*

Purpose: Provision of meals and snacks for the conduct of Farmer's Field School on Corn (Batch 15)
Place/Venue: Guinayangan, Quezon
Activity Date: August - November 2024

NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
			Provision of Meals and Snacks		
1	35	pax	1-day weekly meeting for 16 weeks: AM Snacks, Lunch and PM Snacks (2 Batches)		
			**Free-flowing coffee and water*		
			**Buffet services (or packed as needed) with at least two (2) service crew throughout the training*		
			**Availability of basic condiments for food and coffee*		
			**for more details, please call our landline number specified on the letterhead or email your queries/concerns to supply_rtc4a@ati.da.gov.ph*		
				TOTAL AMOUNT	

I hereby certify that I am in a position to furnish the above article(s) / services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City.
We can deliver the item/s _____ working days from receipt of the Purchase Order.
Our offer is good for _____ days only.

Canvassed by: _____
Signature over Printed Name
of ATI IV-A Canvasser

Prepared by: _____
Signature over Printed Name
Name of Proprietor/Manager/
Authorized Representative