



## REQUEST FOR QUOTATION

RFQ No.: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_ TIN: \_\_\_\_\_

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The DA-Agricultural Training Institute-Regional Training Center CALABARZON, through the Bids and Awards Committee (BAC) intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.

  
MARIDELLE G. JAURIGUE

BAC Chairperson

Solicitation No.: RFQ-ATI-RTC4A-2024-07-156

Purpose: Supply and Delivery of ICT Equipment for various activities under Rice Program

Place of Delivery DA-Agricultural Training Institute CALABARZON, Brgy. Lapidario, Trece Martires City, Cavite

NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
1	1	unit	DSLR Camera <i>Minimum Specifications:</i> APS-C CMOS, 20.2 megapixels, ISO 100 - 25600, Lens: 18-55mm		
	1	unit	LAPTOP, 14" display <i>Minimum Specifications:</i> Intel cor i5, 8GB RAM, 512GB SSD, Windows 11, Bundled with (atleast) licensed Microsoft Office Home & Student 2021, with atleast one (1) year warranty, Weight(approx. below 2 kg)		
	1	unit	LAPTOP, 15.6" display <i>Minimum Specifications:</i> AMD Ryzen 5, 8GB RAM, 512GB SSD, Windows 11, Bundled with licensed Microsoft Office		
			<i>*for more details, please call our landline number specified on the letterhead or email your queries/concerns to supply_rtc4a@ati.da.gov.ph</i>		
<b>TOTAL AMOUNT</b>					

I hereby certify that I am in a position to furnish the above article(s) / services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City.

We can deliver the item/s \_\_\_\_\_ working days from receipt of the Purchase Order.

Our offer is good for \_\_\_\_\_ days only.

Canvassed by: \_\_\_\_\_

Signature over Printed Name  
of ATI IV-A Canvasser

Prepared by: \_\_\_\_\_

Signature over Printed Name  
Name of Proprietor/Manager/  
Authorized Representative