

Department of Agriculture **AGRICULTURAL TRAINING INSTITUTE** 8575 Camerino Street, Barangay Lapidario, Trece Martires City, Cavite Tel. No. & Fax No. (046) 419-0210 Email:rtc_calabarzon@ati.da.gov.ph URL:https://ati2.da.gov.ph/ati-4a

REQUEST FOR QUOTATION

Republic of the Philippines

| RFQ No.: | Date: _ | | |
|----------------|---------|-------|------------|
| Business Name: | | | |
| Address: | | | |
| Contact No.: | TIN: | | |
| | | " Vat | "Non - Vat |

The DA-Agricultural Training Institute-Regional Training Center CALABARZON, through the Bids and Awards Committee (BAC) intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.

> MARIDELLE G. JAURIGUE BAC Chairperson

Solicitacion No.: <u>RFQ-ATI-RTC4A-2024-006-150</u>

| Purpose: | Provision of meals and snacks for the conduct of Training on Coconut Products and By-products | |
|----------------|---|--|
| | - Farmer Level Batch 1 | |
| Place/Venue: | Atimonan, Quezon | |
| Activity Date: | July 8 - 10, 2024 | |

| NO. | QTY | UNIT | SPECIFICATIONS | UNIT PRICE | TOTAL PRICE |
|-----|--------------|------|---|------------|-------------|
| | | | Provision of Food, and use of Function Amenities | | |
| 1 | 35 | рах | Day 1: AM Snacks, Lunch, PM Snacks, and Dinner | | |
| | 35 | рах | Day 2: Full-board meals (Breakfast, AM Snacks, Lunch, PM Snacks, and Dinner) | | |
| | 35 | рах | Day 3: Breakfast, AM Snacks, Lunch, and PM Snacks | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | TOTAL AMOUNT | | | | |

| I hereby certify that I am in a position to | furnish the above article(s) / services at the prices and in quantities as called for except as I have | |
|--|--|--|
| indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City. | | |
| We can deliver the item/s | working days from receipt of the Purchase Order. | |
| Our offer is good for | days only. | |

Canvassed by:

Signature over Printed Name of ATI IV-A Canvasser Prepared by:

Signature over Printed Name

Name of Proprietor/Manager/ Authorized Representative



Republic of the Philippines Department of Agriculture **AGRICULTURAL TRAINING INSTITUTE** 8575 Camerino Street, Barangay Lapidario, Trece Martires City, Cavite Tel. No. & Fax No. (046) 419-0210 Email:rtc_calabarzon@ati.da.gov.ph URL:https://ati2.da.gov.ph/ati-4a

DETAILED SPECIFICATIONS

| NO. | SPECIFICATION | |
|---------|--|--|
| 1 | AM Snacks, Lunch, PM Snacks and Dinner for Day 1 | |
| 2 | Full-board meals (Breakfast, AM Snacks, Lunch, PM Snacks, and Dinner) for Day 2 | |
| 3 | Breakfast, AM Snacks, Lunch, and PM Snacks for Day 3 | |
| 4 | Breakfast: Inclusive of rice, main course with egg and fruits | |
| 5 | AM & PM Snack: Inclusive of either noodle/rice-based, sandwich or native Filipino snack with drinks | |
| 6 | Lunch & Dinner: Inclusive of rice, 1 main course (chicken/beef/fish/pork), vegetable-based viand and | |
| dessert | | |
| 8 | Buffet services or packed (as needed for the activity/training) | |
| 9 | Availability of service crew throughout the activity/training | |
| 10 | Free-flowing coffee and water | |
| 11 | Availability of basic condiments for food and coffee | |
| 12 | The menu shall be provided by the End-user/Training Management Staff prior to the activity | |
| 13 | Additional meals and snacks may be requested by the Project Officer. Subject to additional payment | |
| 13 | based on the contract cost. | |
| 14 | With free WiFi access | |