



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
8575 Camerino Street, Barangay Lapidario, Trece Martires City, Cavite  
Tel. No. & Fax No. (046) 419-0210  
Email: rtc\_calabarzon@ati.da.gov.ph  
URL: https://ati2.da.gov.ph/ati-4a

## REQUEST FOR QUOTATION

RFQ No.: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_ TIN: \_\_\_\_\_

“ Vat “ Non - Vat

The DA-Agricultural Training Institute-Regional Training Center CALABARZON, through the Bids and Awards Committee (BAC) intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.

  
MARIDELLE G. JAURIGUE  
BAC Chairperson

Solicitud No.: RFQ-ATI-RTC4A-2024-008-169

Purpose: Supply and delivery of customized shirt for Training on Coconut Products and By-products - Farmer Level (8 Batches)

Place/Venue: DA-ATI CALABARZON, Brgy. Lapidario, Trece Martires City, Cavite

Date of Delivery: \*\*see attached Terms and Design

NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
1	280	piece	Shirt, round neck, customized, two-color, cotton, with DTF print (front and back), (assorted sizes: XS to 2XL)		
			<i>*Compliance with the instructions stated in the PhilGEPS Bid Notice Abstract</i>		
			<i>*Compliance with the attached terms and designs</i>		
			<i>*for more details, please call our landline number specified on the letterhead or email your queries/concerns to supply_rtc4a@ati.da.gov.ph</i>		
<b>TOTAL AMOUNT</b>					

I hereby certify that I am in a position to furnish the above article(s) / services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City.

We can deliver the item/s \_\_\_\_\_ working days from receipt of the Purchase Order.

Our offer is good for \_\_\_\_\_ days only.

Canvassed by: \_\_\_\_\_  
Signature over Printed Name  
of ATI IV-A Canvasser

Prepared by: \_\_\_\_\_  
Signature over Printed Name  
Name of Proprietor/Manager/  
Authorized Representative



TERMS AND DESIGN		STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")
<b>PROJECT:</b>	Supply and delivery of Advocacy Shirts for Farmer-Level Training on Coconut-Coffee Farming System (7 batches)	
<b>PLACE OF DELIVERY:</b>	DA-ATI CALABARZON, Brgy. Lapidario, Trece Martires City, Cavite	
<b>DATE OF DELIVERY:</b>	<i>September 2024 (Tentative)</i>	
<b>SOLICITATION NO:</b>	RFQ-ATI-RTC4A-2024-07-169	
<b>SPECIFICATIONS:</b>	round neck, customized, two-color, at least 60% cotton, with DTF print (front and back), (assorted sizes: XS to 2XL)	
<b>QUANTITY:</b>	280 pieces	
<b>OTHER DETAILS:</b>	<ul style="list-style-type: none"> <li>Indicate the brand of the offered item. If generic or tailored, interested suppliers must submit a sample shirt/swatch or pictures as basis for evaluation. Failure to submit a sample/picture will result to incompliance with the specifications.</li> <li>Supplier have read the instructions stated in the PhilGEPS Bid Notice Abstract.</li> <li>Winning bidder must send an actual sample of printed shirt within 3 calendar days upon receipt of final design</li> </ul>	
<b>DESIGN:</b>	Initial designs only. Minor changes may apply. Revised design to be sent once finalized, if any.	

**DESIGN:**

