



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

8575 Camerino Street, Barangay Lapidario, Trece Martires City, Cavite
Tel. No. & Fax No. (046) 419-0210
Email:rtc_calabarzon@ati.da.gov.ph
URL:https://ati2.da.gov.ph/ati-4a

REQUEST FOR QUOTATION

RFQ No.: _____

Date: _____

Business Name: _____


Address: _____

Contact No.: _____ TIN: _____

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The DA-Agricultural Training Institute-Regional Training Center CALABARZON, through the Bids and Awards Committee (BAC) intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.


MARIDELLE G. JAURIGUE

BAC Chairperson

Solicitation No.: RFQ-ATI-RTC4A-2024-009-212

Purpose:

Provision of Additional food, accommodation and use of function amenities during the conduct of Coco Exhibit and Techno Forum (TGP Summit 2024)

Place/Venue:

Lucena City, Quezon

Date of Delivery November 2024

NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
1			Provision of Food, Accommodation and Use of Function amenities		
	50	pax	Day 1: AM Snacks, Lunch, PM Snacks and Dinner with accommodation		
	50	pax	Day 2: Breakfast		
	50	pax	Day 3: Breakfast		
	250	pax	Day 4: Dinner with Accommodation		
	250	pax	Day 5: Breakfast, AM Snacks, Lunch and PM Snacks		
	4	day	Use of function amenities with complimentary use of LCD projector, projector screen, and basic sound system with microphone		
			<i>*for more details, please call our landline number specified on the letterhead or email your queries/concerns to supply_rtc4a@ati.da.gov.ph</i>		
TOTAL AMOUNT					

I hereby certify that I am in a position to furnish the above article(s) / services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City.

We can deliver the item/s _____ working days from receipt of the Purchase Order.

Our offer is good for _____ days only.

Canvassed by: _____

Signature over Printed Name
of ATI IV-A Canvasser

Prepared by: _____

Signature over Printed Name
Name of Proprietor/Manager/
Authorized Representative