



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

8575 Camerino Street, Barangay Lapidario, Trece Martires City, Cavite
Tel. No. & Fax No. (046) 419-0210
Email:rtc_calabarzon@ati.da.gov.ph
URL:https://ati2.da.gov.ph/ati-4a

REQUEST FOR QUOTATION

RFQ No.: _____

Date: _____

Business Name: _____

Address: _____

Contact No.: _____

TIN: _____

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The DA-Agricultural Training Institute-Regional Training Center CALABARZON, through the Bids and Awards Committee (BAC) intends to quote at your government price/s, taxes included, and such terms and condition that you may encounter purpose for article/s and/or services enumerated below. You may submit counter offer with different specifications, brand, terms and conditions. Same would be indicated clearly and signed by the authorized representative.

You can submit your offer in a separate cover with your official letterhead indicated clearly and signed by the authorized representative. The Institute reserves its right to accept or reject any or all bids / offers / quotation or waive any defect hereof.

Maryjane
MARIDELLE G. JAURIGUE

BAC Chairperson

Solicitation No.: RFQ-ATI-RTC4A-2024-009-221

Purpose: Provision of Infomercial and Corporate Video for information dissemination on ASF and ATI Programs

Place of Delivery: DA-ATI Calabarzon, Trece Martires City, Cavite

Date of Delivery: November 2024

NO.	QTY	UNIT	SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
1	1	video	Infomercial on ASF related topic		
			- animated video with voice over		
			- maximum of 3 to 5 minutes		
			- transcription		
1	1	video	Corporate Video		
			- with two-column script and storyboard		
			- maximum of 7 to 10 minutes		
			- transcription		
			<i>* Inclusive of supplier's expenses: Food and Lodging for 5 pax, Logistic (from OS to site location, tentative 5 selected municipalities in CALABARZON)</i>		
			<i>*for more details, please call our landline number specified on the letterhead or email your queries/concerns to supply_rtc4a@ati.da.gov.ph</i>		
TOTAL AMOUNT					

I hereby certify that I am in a position to furnish the above article(s) / services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute at Trece Martires City.

We can deliver the item/s _____ working days from receipt of the Purchase Order.

Our offer is good for _____ days only.

Canvassed by: _____

Prepared by: _____

Signature over Printed Name
of ATI IV-A Canvasser

Signature over Printed Name
Name of Proprietor/Manager/
Authorized Representative