



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI-RTC V (ATI Bicol), Diversion Road, San Agustin, Pili, Camarines Sur
 Telephone Number: (054) 884-5866
 Email Address: rtc5_dca@ati.da.gov.ph

Date _____

REQUEST FOR QUOTATION - RFQ NUMBER: 2024 - 09-042

Please quote your **lowest price** (s) for the following item/services. Kindly **specify the brand or trade mark of the article** you are offering when the same is not indicated herein. **Please submit this request for quotation sealed.** This office reserves the **right to reject any or all quotation not sealed.** This office reserves the right to reject any or all the quotations to waive defect therein or accept such quotations as maybe found advantageous to the Government.

for: EMMANUEL L. OROGO, PhD
 EMMANUEL L. OROGO, PhD
 BAC Chairperson

ITEM NO.	QUANTITY	UNIT	ITEM/S SPECIFICATION	UNIT PRICE	TOTAL PRICE
			CATERING SERVICES		
			Day 0: SEPTEMBER 22, 2024 (SPECIFICATIONS ON THE SEPARATE PAGE)		
	10	pax	DINNER		
			Day 1: SEPTEMBER 23, 2024 (SPECIFICATIONS ON THE SEPARATE PAGE)		
	30	pax	BREAKFAST		
	30	pax	A.M. SNACKS		
	30	pax	LUNCH		
	30	pax	P.M. SNACKS		
	30	pax	DINNER		
			Day 2: SEPTEMBER 24, 2024 (SPECIFICATIONS ON THE SEPARATE PAGE)		
	30	pax	BREAKFAST		
	30	pax	A.M. SNACKS		
	30	pax	LUNCH		
	30	pax	P.M. SNACKS		
	30	pax	DINNER		
			Day 3: SEPTEMBER 25, 2024 (SPECIFICATIONS ON THE SEPARATE PAGE)		
	30	pax	BREAKFAST		
	30	pax	A.M. SNACKS		
	30	pax	LUNCH		
	30	pax	P.M. SNACKS		
	30	pax	DINNER		
			Special Conditions:		
			-With free-flowing coffee and water		
			-With minimum buffer for 5 participants/guests		
			-With daily meal variations, preferably HALAL compliant		
			ACCOMMODATION/MEETING FACILITY		
			Day 0: SEPTEMBER 22, 2024 (Early check-in)		
	10	pax	Participants, Staff and Resource Persons		
			Day 1: SEPTEMBER 23, 2024		
	30	pax	Participants, Staff and Resource Persons		
			Day 2: SEPTEMBER 24, 2024		
	30	pax	Participants, Staff and Resource Persons		
			Special Conditions for Accommodation		
			-Free use of venue/meeting facility		

			-With standby generator set		
			- No bed sharing and maximum of 4 persons per room		
			-Able to provide shuttle service for team of Resource Persons arriving/departing at the Bicol International Airport, if requested		
			FREE USE OF VENUE (TRAINING AREA)		
			SEPTEMBER 23-25, 2024		
			-Inclusive of wifi internet connection		
			-Free use of audio-visual equipment		
			-With comfort room near/at the training hall/venue		
			-Air-conditioned if enclosed, or well-ventilated if al fresco		
			-Gov't facility, Learning Site/LSA or any Private Facility		
--- Nothing Follows ----					
TOTAL P _____					

Purpose: For the Training on Feednovation: A showcase of Alternative Feedstuffs (Batch 2) to be conducted on September 23-25, 2024 in Camarines Sur.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return/BIR 2303
- DTI/SEC Registration
- Notarized Omnibus Sworn Statement (If above 50,000.00)
- PhilGEPS Registration
- Certificate of Sole Distributorship

Note: **Pls. provide also the following: CONTACT INFORMATION (Email Address and Mobile Numbers; Tax Identification Number and Bank Details- preferably Landbank)**

I hereby certify that I am in a position to furnish the items/services as specified at the price quoted and quantities called for taking note of the stipulation.

FRANCISCO ARMANDO G. PASADILLA

Canvasser

(Dealer/Representative's Name and Signature)

Effectivity date: **April 16, 2024**

Date