



## BIDS AND AWARDS COMMITTEE

### REQUEST FOR QUOTATION RFQ2023-123

The Agricultural Training Institute-Regional Training Center VI (ATI-RTC VI) through its Bids and Awards Committee (BAC) intends to apply the sum of **One Hundred Thirty Thousand Two Hundred Forty Pesos & 80/100 (₱ 130,240.80)**. Being the Approved Budget for the Contract (ABC) to payments under the contract of **Supply and Delivery of Materials to include Labor for the Installation of Canopy at ATI-RTC VI Training Hall to Comfort Room**. Quotations received in excess of the ABC shall be automatically rejected at the opening of price quotations. The aforementioned is detailed as follows;

Name of Project	<b>Supply and Delivery of Materials to include Labor for the Installation of Canopy at ATI-RTC VI Training Hall to Comfort Room</b>
Reference	<b>2022-12-766</b>
Location	<b>ATI-RTC VI Training Hall, ASU Compound, Banga, Aklan</b>
Mode of Procurement	<b>Negotiated Procurement-Small Value Procurement</b>
Approved Budget for the Contract (ABC)	<b>Php <u>130,240.80</u></b>

The ATI-RTC VI now invites all prospective suppliers/bidders/contractors to quote their lowest price on the above stated project subject to the Terms and Conditions stated herein and submit the same duly signed by their authorized representatives not later than **4<sup>th</sup> of April 2023 at 9:00 AM**. Interested distributors/suppliers may obtain further information from the BAC Secretariat at telephone no. (036) 267-5951.

Sgd  
**DIANNE D. RIVERA**  
Head, BAC Secretariat

#### TERMS AND CONDITIONS:

1. All interested contractors are required to read and follow the terms and conditions carefully.
2. Sealed proposals/quotations should be submitted in duplicate copies using the attached Bill of Materials.
3. Sealed Quotation shall be submitted to BAC Head Secretariat at Agricultural Training Institute-Regional Training Center VI, ASU Compound, Banga, Aklan or through email address at [ati6.bac@gmail.com](mailto:ati6.bac@gmail.com).
4. Quotations through fax and email are allowed for all suppliers **outside Aklan only**.
5. Quotation through email should bear the signature of the contractors/bidders and shall be addressed to the Head Secretariat of BAC, **Ms. Dianne D. Rivera**.
6. Late submission of sealed quotation shall not be accepted.
7. Quotations exceeds the Approved Budget of Contract shall be disqualified.
8. Any quotation/offer other than those required and stated in this form shall not be considered for evaluation.
9. **Quotations must specify any and all kinds of applicable taxes including delivery and other charges that the contractor required.**
10. Price quotations are valid THIRTY (30) calendar days from the declaration of winning contractor.
11. All price quotations shall be considered as fixed prices and therefore not subject to price escalation during the issuance of Purchase Order/Notice to Proceed and thereafter.
12. The bidder/contractor that has the lowest quotation shall be informed immediately and will be asked to submit additional requirement.
13. Full payment is upon completion of all the works and subject to accompanying documents.
14. Advance payment shall be allowed subject to the IRR of RA 9184 for Infrastructure Projects.
15. **Completion of works is within fifteen (15) days from receipt of Purchase Order.**
16. Fails to satisfactorily complete the work within the specified contract time, the contractor shall pay an amount equal to at least one tenth (1/10) of one (1) percent of the cost of the unperformed portion of the works for every day of delay.
17. The One (1) Year Warranty against Workmanship is applied.
18. Quotations should be inserted on sealed envelopes with signature of bidder across the flap thereon. The name of the company, telephone number and PR Number should be written on the face of the envelope.
19. Quotations must be written clearly. Indecipherable quotations shall be automatically disregarded.
20. PhilGEPS Registration No./Certificate, Mayor's/Business Permit, latest ITR and Omnibus Sworn Statement (using the attached sample form) shall attached upon submission of quotation.
21. Deadline for submission of sealed quotation is on or before **April 4, 2023 at 9:00 AM**.



**PROJECT TITLE:** SUPPLY AND DELIVERY OF MATERIALS TO INCLUDE LABOR FOR THE  
 INSTALLATION OF CANOPY AT ATI-RTC VI TRAINING HALL TO COMFORT ROOM  
**Location:** ATI-RTC VI Training Hall, ASU Compound, Banga, Aklan  
**ABC:** ₱ 130,240.80

**\*\* BILL OF MATERIALS/ESTIMATES\*\***

QUANTITY	UNIT	ITEM DESCRIPTION	UNIT COST	TOTAL COST
<b>I. CONCRETE AND STEEL WORKS</b>				
30	bags	Cement	₱	₱
20	pcs	10mmx6m def. steel bar		
2	kgs	#18 G.I. Tie Wire		
3	cu.m	Gravel and Sand		
50	pcs	4" Concrete Hollow Block		
				₱
<b>II. ROOF FRAMING AND ROOFING WORKS</b>				
4	pcs	50X150MM C-Channel (for steel base support)	₱	₱
1	box	#6013 Welding Rod		
50	pcs	4' Steel Curring Disc		
6	pcs	Wall Flashing		
10	pcs	3" PVC Pipe Down Spout		
1	lot	3" PVC Elbow		
1	gal	Sealant		
50	pcs	Dyna Bolt 3/8"x2"		
3	pcs	1x2x1.5 mm thk. Steel Tubular		
2	gal	Metal Primer		
2	gal	Epoxy Top Coat Paint		
1	gal	Paint Thinner		
1	lot	Acrylic Roofing Sheet (to be provided by ATI-RTC VI)	xxxxxxx	xxxxxxx
1	lot	Steel Trellis (to be provided by ATI-RTC VI)	xxxxxxx	xxxxxxx
				₱
				₱

<b>**PROGRAM OF WORKS**</b>			
<b>Total Material Cost</b>			
	<i>Concrete and Steel Works</i>	₱	
	<i>Roof Framing and Roofing Works</i>		₱
<b>Labor Cost (40%)</b>			
<b>Direct Cost (Materials &amp; Labor)</b>			₱
<b>Other Cost</b>			
	<i>Contractor's Profit (10% of Direct Cost)</i>	₱	
	<i>Contingency Cost (10% of Direct Cost)</i>		
<b>TOTAL PROJECT CONSTRUCTION COST</b>			₱

Printed Name/Signature

Name of Company/Business

Address

Telephone no./Mobile no.