



Republic of the Philippines
OF AGRICULTURE DEPARTMENT
AGRICULTURAL TRAINING INSTITUTE
RTC-6 Western Visayas
ASU Compound, Banga, Aklan
Tel No. (036)267-5951; Telefax (036)267-6786

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

RFQ2023-246

The Agricultural Training Institute-Regional Training Center VI (ATI-RTC VI) through its Bids and Awards Committee (BAC) intends to apply the sum of **Two Hundred Ninety-five Thousand Pesos Only (₱ 295,000.00)**. Being the Approved Budget for the Contract (ABC) to payments under the contract of **Supply and Delivery of Tokens**. Quotations received in excess of the ABC shall be automatically rejected at the opening of price quotations. The supply and delivery of the herein stated items is enumerated in the hereunder lots:

PR Reference no.	Lot Description	Lot No.	Approved Budget of Contract per Lot
2023-05-251	Powerbank	Lot 1	₱ 130,000.00
	Smart watch	Lot 2	₱ 165,000.00
Total Approved Budget of Contract			₱ 295,000.00

The Agricultural Training Institute-Regional Training Center VI (ATI-RTC VI) through its Bids and Awards Committee (BAC) invites all prospective suppliers/distributors to quote their lowest price on all the items stated in the Request For Quotation Form subject to the Terms and Conditions stated herein and submit the same duly signed by their authorized representatives not later **than 31st May 2023 at 9:00 AM**. Interested suppliers/distributors may obtain further information from the BAC Secretariat at telephone no. (036) 267-5951.

Sgd
DIANNE D. RIVERA
Head, BAC Secretariat

TERMS AND CONDITIONS:

- All interested distributors/suppliers are required to read and follow the terms and conditions carefully.
- Sealed proposals/quotations should be submitted in duplicate copies using this Official Request for Quotation Form.
- Sealed quotation shall be submitted to BAC Head Secretariat at Agricultural Training Institute-Regional Training Center VI, ASU Compound, Banga, Aklan or through email address at ati6.bac@gmail.com.
- Quotations through fax are allowed for all suppliers **outside Aklan only**.
- Quotation through email should bear the signature of the supplier and shall be addressed to the Head Secretariat of BAC, **Ms. Dianne D. Rivera**.
- Late submission of sealed quotation shall not be accepted.
- Quotations exceeds the Approved Budget of Contract shall be disqualified.
- Any quotation/offer other than those required and stated in this form shall not be considered for evaluation.
- Quotations must specify any and all kinds of applicable taxes including delivery and other charges that the supplier required.**
- Price quotations are valid THIRTY (30) calendar days from the declaration of winning supplier.
- All price quotations shall be considered as fixed prices and therefore not subject to price escalation during the issuance of Purchase Order and thereafter.
- The bidder/supplier that has the lowest quotation shall be informed immediately and will be asked to submit additional requirement.
- Payment is within FIFTEEN (15) calendar days from receipt of billing statement/charge invoice.
- Delivery period shall be based on the date stated in the approved Purchased Order (PO).
- Late delivery shall be subject to penalty of 1/10 of 1% of the total cost of undelivered items.
- Quotations should be inserted on sealed envelopes with signature of bidder across the flap thereon. The name of the company, telephone number and PR Number should be written on the face of the envelope.
- Quotations must be written clearly. Indecipherable quotations shall be automatically disregarded.
- To attached PhilGEPS Registration No., Mayor's/Business Permit, TIN Certificate of Registration and Omnibus Sworn Statement (using the attached sample form) upon submission of quotation.
- Deadline for submission of sealed quotation is on or before **May 31, 2023 at 9:00 AM**.

REQUEST FOR QUOTATION FORM

Please quote your lowest price inclusive of VAT on the items listed below and strictly follow the terms and condition stated at the first page of this form.

PR Reference no.		2023-05-251				
Approved Budget of Contract (ABC)		₱ <u>295,000.00</u> (Lot 1-₱ 130,000.00; Lot 2-₱ 165,000.00)				
Date of Delivery		Not later than June 15, 2023				
Place of Delivery		ATI-RTC VI, Banga, Aklan				
No.	QTY.	Unit	Item	Suppliers/Bidders Portion (Must indicate both unit and total price quotation)		
				Brand Model (optional)	Unit Price	Total
Supply and Delivery of the following items: (All items stated below is required to have a sample)						
			Lot 1			
1	52	pcs	Powerbank Specifications: <ul style="list-style-type: none"> ➤ output port: 2 usb fast charge with quick charge 3.0 ➤ input port: compatible for micro usb, USB C-type and lightning ➤ power capacity: 20,000 MAH ➤ weight and size: light weight/slim type ➤ with LED Power display ➤ can support two (2) devices to charge at the same time 			
			Sub-total			
			Lot 2			
2	66	pcs	Smart watch Specifications: <ul style="list-style-type: none"> ➤ Display: 1.47 inch AMOLED ➤ Sensors: accelerometer, gyroscope, optical heart rate sensor ➤ Water resistance: 50m (to plunge far below the surface) ➤ Battery life: 14-day extra-long ➤ Materials: durable polymer ➤ 326 ppi, comparable to smartphone displays ➤ 90 workout modes 			
			Sub-total			
TOTAL COST OF ALL TOKENS:						₱

After having carefully read and fully understood your terms and conditions, I/We quote you on the item at prices noted above. I am in a position to furnish the above articles or services at the prices and in quantities as called for except as I have indicated. I/We can deliver the goods/services upon receipt of the Purchase Order.

Printed Name/Signature

Date: _____

Position

Tel. No.: _____

Name of Company/Business

Fax No.: _____

Email Address: _____

Address