



Republic of the Philippines

Department of Agriculture

AGRICULTURAL TRAINING INSTITUTE

Regional Training Center VI

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BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

No. RFQ2023-616

The Agricultural Training Institute-Regional Training Center VI (ATI-RTC VI) through its Bids and Awards Committee (BAC) intends to apply the sum of **Eight Hundred Fifty Thousand Pesos Only (₱ 850,000.00)**. Being the Approved Budget for the Contract (ABC) to payments under the contract of **Supply and Delivery of Artificial Insemination (AI) Laboratory Equipment and Supplies**. Quotations received in excess of the ABC shall be automatically rejected at the opening of price quotations. The supply and delivery of the herein stated item detailed as follows:

Purchase Request No.	2023-11-545
Brief Description	Supply and Delivery of 18-line items of AI Laboratory Equipment and Supplies
Place of Delivery	Banga, Aklan
Mode of Procurement	Negotiated Procurement-Small Value Procurement
Approved Budget for the Contract (ABC)	Php 850,000.00

The ATI-RTC VI now invites all prospective suppliers/distributors to quote their lowest price on the above stated items subject to the Terms and Conditions stated herein and submit the same duly signed by their authorized representatives not later than **15th November 2023 at 9:00 AM**. Interested distributors/suppliers may obtain further information from the BAC Secretariat at telephone no. (036) 267-6786.

Sgd

VIANNEY T. OJERIO

Vice-chairperson, BAC

TERMS AND CONDITIONS:

- All interested distributors/suppliers are required to read and follow the terms and conditions carefully.
- Sealed proposals/quotations should be submitted in duplicate copies using this Official Request for Quotation Form.
- Sealed Quotation shall be submitted to BAC Head Secretariat at Agricultural Training Institute-Regional Training Center VI, ASU Compound, Banga, Aklan or through email address at ati6.bac@gmail.com.
- Quotation through email should bear the signature of the supplier and shall be addressed to the Head Secretariat of BAC, **Ms. Dianne R. Dela Pedra**.
- Quotations through fax and email are allowed for all suppliers **outside Aklan only**.
- Late submission of sealed quotation shall not be accepted.
- Quotations exceeds the Approved Budget of Contract shall be disqualified.
- Any quotation/offer other than those required and stated in this form shall not be considered for evaluation.
- Quotations must specify any and all kinds of applicable taxes including delivery and other charges that the supplier required.**
- Price quotations are valid THIRTY (30) calendar days from the declaration of winning supplier.
- All price quotations shall be considered as fixed prices and therefore not subject to price escalation during the issuance of Purchase Order and thereafter.
- The bidder/supplier that has the lowest quotation shall be informed immediately and will be asked to submit additional requirement.
- Payment is within FIFTEEN (15) calendar days from receipt of billing statement/charge invoice.
- Delivery period shall be based on the date stated in the approved Purchased Order (PO).
- Late delivery shall be subject to penalty of 1/10 of 1% of the total cost of undelivered items.
- Quotations should be inserted on sealed envelopes with signature of bidder across the flap thereon. The name of the company, telephone number and PR Number should be written on the face of the envelope.
- Quotations must be written clearly. Indecipherable quotations shall be automatically disregarded.
- Preferably to attached PhilGEPS Certificate of Registration, Mayor's/Business Permit, TIN Registration Certificate and Omnibus Sworn Statement (using the attached sample form) upon submission of quotation.**
- Deadline for submission of quotation is on or before **November 15, 2023 at 9:00 AM**.

Request For Quotation Form

Please quote your lowest price inclusive of VAT on the below listed goods and strictly follow the instruction stated at the first page of this form.

Purchase Request no.	2023-11-545				
Approved Budget of Contract (ABC):	₱ 850,000.00				
Date of Delivery:	Within 20 days upon issuance of Purchase Order				
Place of Delivery;	Banga, Aklan				
Details of Procurement:					
To supply and deliver the following items at ATI-RTC VI, ASU, Banga, Aklan;					
No.	QTY.	Unit	Item	Suppliers/Bidders Portion (Must indicate both unit and total price quotation)	
				Unit Price	Total
1	1	unit	Semen Refrigerator (for storage of boar semen) <ul style="list-style-type: none"> Constant temperature, 17°C 70-100 bottles Power source: 220-240V 	₱	₱
2	4	units	Monocular Microscope <ul style="list-style-type: none"> w/built-in video camera and heating stage colored LCD monitor 2500x maximum magnification 4 objectives 		
3	4	units	Electronic Sperm Counter/Photometer (measure boar sperm density) <ul style="list-style-type: none"> Automatic minitub 		
4	1	unit	Dummy Sow (for boar semen collection) <ul style="list-style-type: none"> Adjustable height Stainless steel 		
5	2	units	Waterbath 20 liter capacity maintain boar semen and semen diluent temperature		
6	1	pc	Plastic Semen Storage Box (for transportation) <ul style="list-style-type: none"> 16-17 degrees centigrade 		
7	1	pc	Erlenmeyer Flask <ul style="list-style-type: none"> Glass 1000ml 		
8	2	pcs	Beaker <ul style="list-style-type: none"> Hard plastic 2000ml 		
9	3	pcs	Beaker <ul style="list-style-type: none"> Hard plastic 1000ml 		
10	2	pcs	Beaker Hard plastic 500ml		

11	1	pc	Laboratory Thermometer <ul style="list-style-type: none"> • Spint filled • 1-100°C • 1°C graduation • mercury safe 			
12	100	bottles	Semen Bottles <ul style="list-style-type: none"> • 100 ml/20 ml graduation capacity • plastic 			
13	10	pcks	Catheter <ul style="list-style-type: none"> • with handle and end cap • spiral • disposable • 25 pcs/pack 			
14	1	box	Microscope Glass slides <ul style="list-style-type: none"> • Clear glass • 72 pcs/box • Ground edges • size: 25.4x76.2mm, • thickness: 1.0mm-1.2mm thick 			
15	1	box	Cover Slips (for microscope specimen) <ul style="list-style-type: none"> • 100 pcs/box • 18 x 18mm 			
16	1	pc	Stirring Rod <ul style="list-style-type: none"> • Glass • with rounded end for lab use 			
17	1	pc	Digital Room Temperature			
18	1	pc	Rubber Matting Mat (for semen collection) Anti-slip size: 3x4' x 5/8"			
TOTAL COST OF THE ITEMS						₱

After having carefully read and fully understood your terms and conditions. I/We quote you on the item at prices noted above. I am in a position to furnish the above articles or services at the prices and in quantities as called for except as I have indicated. I/We can deliver the goods/services upon receipt of the Purchase Order.

Signature Over Printed Name

Tel. No.: _____

Position

Fax No.: _____

Name of Company/Business

Email Address: _____

Address