



REQUEST FOR QUOTATION
No. 2024-010

Date: January 8, 2024

Gentlemen:

Please quote at your **government price/s, taxes included**, and such terms and conditions that you may counter-propose for articles and/or services enumerated below. You may submit your quotation duly signed by your representative not later than **January 12, 2024 at 9:00 am** in an envelope. In case of late submission and unresponsive quotations, the Institute reserves the right to reject any or all bids/offers/quotations.

Very truly yours,

Sgd

VIANNEY T. OJERIO
 BAC Chairperson

PR Number:	2024-01-014	ABC:	₱ 52,950.00		
Purpose of Request:	For various trainings use				
Delivery Period:	Within 15 days upon receipt of PO	Place of Delivery:	Banga, Aklan		
Details of Procurement:	Supply and Delivery of the items stated below. Please see attached design (if any) for reference.				
Schedule of Prices:					
Lot #	Particulars	Qty	Unit	Unit Cost	Total Cost
	ATI Corporate Notebook (Customized) <ul style="list-style-type: none"> • 40 leaves, 6x8 ½ " • Cover: Mirrorkote #189lbs • Color: Full Color • Line Color: Black • Inside: 60 lbs 	1765	pcs	₱	₱
Total Cost					₱
Eligibility documents for submission:					
<input type="checkbox"/> Mayor's/Business Permit <input type="checkbox"/> BIR Certificate of Registration <input type="checkbox"/> PhilGEPs Registration Number/Red Membership <input type="checkbox"/> Notarized Omnibus Sworn Statement <input type="checkbox"/> Bank Details (to be submitted by winning bidder upon issuance of Purchase Order) <input type="checkbox"/> Email Address: _____ <input type="checkbox"/> Telephone/Mobile Number: _____					

I hereby certify that I am in a position to furnish the above articles/or services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute - Regional Training Center VI, ASU Compound, Banga, Aklan.

Name and signature of Authorized Representative: _____

Company Name: _____

Price validity: _____

Canvassed by: _____

Warranty period: _____

Date: _____