



REQUEST FOR QUOTATION
No. RFQ2024-048

Date: February 8, 2024

Gentlemen:

Please quote at your **government price/s, taxes included**, and such terms and conditions that you may counter-propose for articles and/or services enumerated below. You may submit your quotation duly signed by your representative not later than **February 12, 2024 at 9:00 am** in an envelope. In case of late submission and unresponsive quotations, the Institute reserves the right to reject any or all bids/offers/quotations.

Very truly yours,

VIANNEY T. OJERIO
 BAC Chairperson

PR Number:	2024-02-050	ABC:	₱ 72,000.00		
Purpose of Request:	For ATI's 37 th Year Anniversary				
Delivery Period:	on or before February 13, 2024	Place of Delivery:	Banga, Aklan		
Details of Procurement:	Supply and Delivery of the items stated below. Please refer to attached picture for reference.	Mode of Procurement:	NP-53.9 - Small Value Procurement		
Schedule of Prices:					
Lot #	Particulars	Qty	Unit of measure	Unit Cost	Total Cost
	Coffee Mug with engraved ATI logo > Materials: stainless steel, thermal insulator > Volume: 450ml > With handle > color: preferably black	120	pcs	₱	₱
Total Cost					₱
Eligibility documents for submission:					
<input checked="" type="checkbox"/> Mayor's/Business Permit <input checked="" type="checkbox"/> BIR Certificate of Registration <input checked="" type="checkbox"/> PhilGEPs Registration Number/Red Membership <input checked="" type="checkbox"/> Notarized Omnibus Sworn Statement <input type="checkbox"/> Income Tax Return <input type="checkbox"/> Professional License/Curriculum Vitae (<i>Consultation Services</i>) <input type="checkbox"/> PCAB License (<i>Infrastructure</i>) <input type="checkbox"/> Manual of specifications, warranty certificate, and pictures <input checked="" type="checkbox"/> Bank Details (<i>to be submitted by winning bidder upon issuance of Purchase Order</i>) <input checked="" type="checkbox"/> Email Address: _____ <input checked="" type="checkbox"/> Telephone/Mobile Number: _____					

I hereby certify that I am in a position to furnish the above articles/or services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute - Regional Training Center VI, ASU Compound, Banga, Aklan.

Name and signature of Authorized Representative: _____
Company Name: _____

Price validity: _____ **Canvassed by:** Larney F. Marasigan
 Warranty period: _____ **Date:** _____