



**REQUEST FOR QUOTATION**  
**No. RFQ2024-077**

Date: February 21, 2024

Gentlemen:

Please quote at your **government price/s, taxes included**, and such terms and conditions that you may counter-propose for articles and/or services enumerated below. You may submit your quotation duly signed by your representative not later than **February 28, 2024 at 9:00 am** in an envelope. In case of late submission and unresponsive quotations, the Institute reserves the right to reject any or all bids/offers/quotations.

Very truly yours,

**Sgd**  
**VIANNEY T. OJERIO**  
 BAC Chairperson

<b>PR Number:</b>	<b>2024-02-066 (lot 1)</b>	<b>ABC:</b>	<b>₱ 70,350.00</b>		
<b>Purpose of Request:</b>	TOT on Coconut Production (2 batches)				
<b>Duration:</b>	<b>on or before March 7, 2024</b>	<b>Location:</b>	<b>Banga, Aklan</b>		
<b>Details of Procurement:</b>	Supply and Delivery of the items stated below. Please see attached sample picture (if any) for reference.	<b>Mode of Procurement:</b>	NP-53.9 - Small Value Procurement		
<b>Schedule of Prices:</b>					
<b>Lot #</b>	<b>Particulars</b>	<b>Qty</b>	<b>Unit of measure</b>	<b>Unit Cost</b>	<b>Total Cost</b>
	<b>Polo Shirt</b> ➤ <i>Brown</i> ➤ <i>100% cotton</i> ➤ <i>printed with ATI &amp; CFIDP logo</i>	<b>70</b>	<b>pcs</b>	₱	₱
	<b>Bush Hat</b> ➤ <i>with text and logo print</i> ➤ <i>Color: Khaki</i> ➤ <i>Material: Polyester cotton material, with good breathability</i> ➤ <i>UPF 50+, 7cm wide brim with snap upsides, Adjustable chin string</i> ➤ <i>170g with digital print of ATI logo</i>	<b>70</b>	<b>pcs</b>		
<b>Total Cost</b>					<b>₱</b>
<b>Eligibility documents for submission:</b>					
<input checked="" type="checkbox"/> Mayor's/Business Permit <input checked="" type="checkbox"/> BIR Certificate of Registration <input checked="" type="checkbox"/> PhilGEPs Registration Number/Red Membership <input checked="" type="checkbox"/> Notarized Omnibus Sworn Statement <input type="checkbox"/> Income Tax Return <input type="checkbox"/> Professional License/Curriculum Vitae ( <i>Consultation Services</i> ) <input type="checkbox"/> PCAB License ( <i>Infrastructure</i> ) <input type="checkbox"/> Manual of specifications, warranty certificate, and pictures <input checked="" type="checkbox"/> Bank Details ( <i>to be submitted by winning bidder upon issuance of Purchase Order</i> ) <input checked="" type="checkbox"/> Email Address: _____ <input checked="" type="checkbox"/> Telephone/Mobile Number: _____					

I hereby certify that I am in a position to furnish the above articles/or services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute - Regional Training Center VI, ASU Compound, Banga, Aklan.



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center VI**

ASU Compound, Banga, Aklan 5601  
Tel. No.: (036) 267-5951 Fax No. (036) 267-6786  
E-mail: rtc6.dcc@ati.da.gov.ph  
URL: <http://www.ati.da.gov.ph/ati-6>; [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

**Name and signature of Authorized Representative:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

Price validity: \_\_\_\_\_

**Canvassed by:** \_\_\_\_\_

Warranty period: \_\_\_\_\_

**Date:** \_\_\_\_\_