



REQUEST FOR QUOTATION
No. RFQ2024-256

Date: April 17, 2024

Gentlemen:

Please quote at your **government price/s, taxes included**, and such terms and conditions that you may counter-propose for articles and/or services enumerated below. You may submit your quotation duly signed by your representative not later than **April 22, 2024 @ 9:00 am** in an envelope or through fax/email if outside Aklan. In case of late submission and unresponsive quotations, the Institute reserves the right to reject any or all bids/offers/quotations.

Very truly yours,

VIANNEY T. OJERIO
 BAC Chairperson

PR Number:	2024-04-179	ABC:	₱ 200,400.00
Mode of Procurement:	NP-53.9 - Small Value Procurement		
Purpose of Request:	Training on Farm Business School in Vegetable Production Batch 1		
Duration:	April 23-27, 2024	Location:	San Miguel, Iloilo
Specifications:	CATERING SERVICES: Breakfast: unlimited rice (choices of garlic, plain) egg (choices of scrambled, sunny side up, boiled, or omelet) fish (choices of dried fish, paksiw, fried, or adobo) pork (choices of tocino, longganisa, fried, and abodo) fresh fruit juices (no powdered juice drink serve) AM and PM Snacks: choices of native delicacies, sandwiches, pasta fresh fruit juices (no powdered juice drink served) Lunch and dinner: Preferably Lutong Bahay (buffet style) unlimited rice three (3) variances of viand (choices of fish, pork, beef or chicken) Soup Vegetable fresh fruit juices (no powdered juice drink served) Dessert >food preferences may be arranged according to the suggested menu >free-flowing water, coffee, and chocolate drink >preferably recyclable/biodegradable container for take-out foods >follow Covid-19 safety protocols		

Schedule of Services:

Date	Breakfast	AM Snacks	Lunch	PM Snacks	Dinner	Lodging	Venue
	No. of pax						
April 23, 2024	35	35	35	35	35	x	x
April 24, 2024	35	35	35	35	35	x	x
April 25, 2024	35	35	35	35	35	x	x
April 26, 2024	35	35	35	35	35	x	x
April 27, 2024	35	35	35	35	5	x	x

Schedule of Prices:

Lot #	Particulars	Qty	Unit	Unit Cost	Total Cost
	Catering Services				
	a. Breakfast	175	pax	₱	₱
	b. AM Snacks	175	pax		
	c. Lunch	175	pax		
	d. PM Snacks	175	pax		
	e. Dinner	145	pax		



	Lodging Services	X	X		
	Venue Rental	X	X		
Total Cost					₱
Eligibility documents for submission: <input checked="" type="checkbox"/> Mayor's/Business Permit <input checked="" type="checkbox"/> BIR Certificate of Registration <input checked="" type="checkbox"/> PhilGEPs Registration Number/Red Membership <input checked="" type="checkbox"/> Notarized Omnibus Sworn Statement <input type="checkbox"/> Income Tax Return <input type="checkbox"/> Professional License/Curriculum Vitae (<i>Consultation Services</i>) <input type="checkbox"/> PCAB License (<i>Infrastructure</i>) <input type="checkbox"/> Manual of specifications, warranty certificate, and pictures <input checked="" type="checkbox"/> Bank Details (<i>to be submitted by winning bidder upon issuance of Purchase Order</i>) <input checked="" type="checkbox"/> Email Address: _____ <input checked="" type="checkbox"/> Telephone/Mobile Number: _____					

I hereby certify that I am in a position to furnish the above articles/or services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute - Regional Training Center VI, ASU Compound, Banga, Aklan.

Name and signature of Authorized Representative: _____

Company Name: _____

Price validity: _____

Warranty period: _____

Canvassed by: LARNEY F. MARASIGAN

Date: _____