



REQUEST FOR QUOTATION
No. 2024-486

Date: June 13, 2024

Gentlemen:

Please quote at your **government price/s, taxes included**, and such terms and conditions that you may counter-propose for articles and/or services enumerated below. You may submit your quotation duly signed by your representative not later than **June 19, 2024 at 9:00 am** in a sealed envelope. In case of late submission and unresponsive quotations, the Institute reserves the right to reject any or all bids/offers/quotations.

Very truly yours,

Sgd

VIANNEY T. OJERIO
BAC Chairperson

PR Number:	2024-06-327 (lot 3), 2024-06-330 & 2024-06-331	ABC:	₱ 223,745.00
Purpose of Request:	For various trainings use for FY 2024 and various trainings under RCEF & CFIDP		
Delivery Period:	Within 5 days upon receipt of Purchase Order	Place of Delivery:	Banga, Aklan
Details of Procurement:	Supply and Delivery of the items stated below. Please see attached design (if any) for reference.	Mode of Procurement:	NP-53.9 - Small Value Procurement

Schedule of Prices:

Lot #	Particulars	Qty	Unit	Unit Cost	Total Cost
	Ink, Epson003, Black	108	pcs	₱	₱
	Ink, Epson 003, Cyan	51	pcs	₱	₱
	Ink, Epson 003, Magenta	60	pcs	₱	₱
	Ink, Epson 003, Yellow	52	pcs	₱	₱
	Ink, Epson #774, Black	9	pcs	₱	₱
	Ink, Epson T6641, Black	110	pcs	₱	₱
	Ink, Epson T6642, Cyan	55	pcs	₱	₱
	Ink, Epson T6643, Magenta	55	pcs	₱	₱
	Ink, Epson T6644, Yellow	55	pcs	₱	₱
	Mouse Pad (Plain)	38	pcs	₱	₱
	Mouse Pad with wrist support	15	pcs	₱	₱
	Mouse, Wireless, USB Plug and Play	59	pcs	₱	₱
	Mouse, Wired, USB Connection	23	pcs	₱	₱
Total Cost					₱

Eligibility documents for submission:

- Mayor's/Business Permit
- BIR Certificate of Registration
- PhilGEPs Registration Number/Red Membership
- Notarized Omnibus Sworn Statement
- Income Tax Return
- Professional License/Curriculum Vitae (*Consultation Services*)
- PCAB License (*Infrastructure*)
- Manual of specifications, warranty certificate, and pictures



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
Regional Training Center VI

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 Tel. No.: (036) 267-5951 Fax No. (036) 267-6786
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 URL: <http://www.ati.da.gov.ph/ati-6>; www.e-extension.gov.ph

<input checked="" type="checkbox"/> Bank Details <i>(to be submitted by winning bidder upon issuance of Purchase Order)</i> <input checked="" type="checkbox"/> Email Address: _____ <input checked="" type="checkbox"/> Telephone/Mobile Number: _____

I hereby certify that I am in a position to furnish the above articles/or services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute - Regional Training Center VI, ASU Compound, Banga, Aklan.

Name and signature of Authorized Representative: _____

Company Name: _____

Price validity: _____

Warranty period: _____

Canvassed by: WILMER Z. RENTINO

Date: _____



REQUEST FOR QUOTATION
No. 2024-

Date: June 13, 2024

Gentlemen:

Please quote at your **government price/s, taxes included**, and such terms and conditions that you may counter-propose for articles and/or services enumerated below. You may submit your quotation duly signed by your representative not later than **June 18, 2024 at 9:00 am** in an envelope. In case of late submission and unresponsive quotations, the Institute reserves the right to reject any or all bids/offers/quotations.

Very truly yours,

VIANNEY T. OJERIO
BAC Chairperson

PR Number:	2024-06-327, 2024-06-328 & 2024-06-329	ABC:	₱
Purpose of Request:	For various trainings use		
Delivery Period:	Within 15 days upon receipt of PO	Place of Delivery:	Banga, Aklan
Details of Procurement:	Supply and Delivery of the items stated below. Please see attached design (if any) for reference.		

Schedule of Prices:

Lot #	Particulars	Qty	Unit	Unit Cost	Total Cost
1	ALCOHOL, Isopropyl, 500 mL, Antiseptic Disinfectant w/Moisturizer, 70% solution	92	pcs	₱	₱
	ALCOHOL, Isopropyl, 60 mL, Antiseptic Disinfectant w/Moisturizer, 70% solution	826	pcs	₱	₱
	ARCH FILE, 2", Side Clip	220	pcs	₱	₱
	ARCH FILE, 3", Side Clip	246	pcs	₱	₱
	BALLPEN, ballpoint, smooth writing, 0.5, black	1856	pcs	₱	₱
	BALLPEN, ballpoint, smooth writing, 0.5, blue	100	pcs	₱	₱
	BALLPEN, ballpoint, smooth writing, 0.5, red	101	pcs	₱	₱
	BINDER CLIP, Backfold, 1 1/4", 12 pcs/box	124	box	₱	₱
	BINDER CLIP, Backfold, 1", 12 pcs/box	119	box	₱	₱
	BINDER CLIP, Backfold, 2", 12 pcs/box	134	box	₱	₱
	BINDER CLIP, Backfold, 3/4", 12 pcs/box	120	box	₱	₱
	BOND PAPER, A4 (210 X 297 mm), S-20, 70 gsm, Multi-purpose, 500 sheets/ream	191	ream	₱	₱
	BOND PAPER, Legal (8 1/2" x 13"), S-20, 70 gsm, Multi-purpose, 500 sheets/ream	163	ream	₱	₱
	BOND PAPER, Letter (8 1/2" x 11"), S-20, 70 gsm, Multi-purpose, 500 sheets/ream	125	ream	₱	₱
	CALCULATOR, 12 digit	9	pcs	₱	₱
	CARTOLINA, Assorted colors	20	pcs	₱	₱
	CARTOLINA, Pre-cut, Legal (8 1/2" x 13"), Assorted colors, 10 sheets/pack	198	pack	₱	₱
	COLORED PAPER, Letter (8 1/2" x 11"), 80gsm, Assorted colors, 250 sheets/pack	6	pack	₱	₱



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COLORED PAPER, Long (8 1/2" x 13"), 80gsm, Assorted colors, 250 sheets/pack	35	pack	₱	₱
CONTINUOUS FORM, 3ply 1000sheets/box	10	box	₱	₱
CORRECTION TAPE, 8m	10	pcs	₱	₱
CRAYONS, 16 colors, Non-toxic	45	pcs	₱	₱
CUTTER KNIFE, Big, General purpose	41	pcs	₱	₱
CUTTER KNIFE, Small, General purpose	10	pcs	₱	₱
ENVELOPE, Expanding, Long with tie	186	pcs	₱	₱
ENVELOPE, Plastic w/handle, Long, assorted color	274	pcs	₱	₱
ENVELOPE, Plastic, Long	15	pcs	₱	₱
FACE MASK, Surgical/Disposable, 3 ply, 50 pcs/box	318	box	₱	₱
FILING BOX, with cover	51	pcs	₱	₱
FILING BOX, without cover	50	pcs	₱	₱
FOLDER, Legal size documents, White, 14 pts	297	pcs	₱	₱
GEL PEN, 0.5, Black	105	pcs	₱	₱
GEL PEN, 0.5, Blue	103	pcs	₱	₱
GEL PEN, 0.5, Smooth writing, Green	30	pcs	₱	₱
GEL PEN, 0.5, Smooth writing, Red	30	pcs	₱	₱
GEL PEN, 0.5, Smooth writing, Violet	30	pcs	₱	₱
GLUE, Multi-purpose, Non-toxic, 130g	39	pcs	₱	₱
ID Jacket with Sling, A2, Landscape	1412	pcs	₱	₱
MANILA PAPER	1668	pcs	₱	₱
MARKER (Pentel Pen), Permanent, broad, black	318	pcs	₱	₱
MARKER (Pentel Pen), Permanent, broad, blue	163	pcs	₱	₱
MARKER (Pentel Pen), Permanent, broad, red	149	pcs	₱	₱
MARKER INK REFILL, Black	11	pcs	₱	₱
MARKER INK REFILL, Blue	11	pcs	₱	₱
MARKER INK REFILL, Red	4	pcs	₱	₱
MARKER, Highlighter, assorted neon colors, 3 colors/set	50	pcs	₱	₱
MARKER, Whiteboard, broad, black	104	pcs	₱	₱
MARKER, Whiteboard, broad, blue	30	pcs	₱	₱
MARKER, Whiteboard, broad, red	10	pcs	₱	₱
Measuring Tape (Power Wind Fiberglass Long Tape, 100 Meters)	4	pcs	₱	₱
METER STICK, 1m	40	pcs	₱	₱
OTG Flash Drive, 16GB	60	pcs	₱	₱
OTG Flash Drive, 32GB	472	pcs	₱	₱



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PAPER CLIP, Big (50 mm), Vinyl Coated, 100s/box	52	box	₱	₱
PAPER CLIP, Small (33 mm), Vinyl Coated, 100s/box	34	box	₱	₱
PENCIL #2, lead, w/eraser, wood cased, hardness, 12s/box	64	box	₱	₱
PHOTO PAPER, Glossy, Legal (8 1/2" x 13"), 20 sheet/pack	144	pack	₱	₱
RECORD BOOK, 100 lvs.	5	pcs	₱	₱
RECORD BOOK, 150 lvs.	7	pcs	₱	₱
RECORD BOOK, 200 lvs. 7" x 11.5"	40	pcs	₱	₱
RECORD BOOK, 300 lvs., 7" x 11.5"	56	pcs	₱	₱
RUBBER BAND, All purpose, flat, gross wt. 350gms	22	box	₱	₱
RULER. Plastic, 12"	99	pcs	₱	₱
SCISSOR, Symmetrical/ Asymmetrical, 160mm (min), Heavy duty	154	pcs	₱	₱
SIGN PEN, 0.5, Red	35	pcs	₱	₱
SPECIALTY PAPER, 8.5" x 13", 120gsm, 10pcs/pack, Pale Cream, Laser & Inkjet Compatible	4	pack	₱	₱
SPECIALTY PAPER, A4, 200gsm, 10pcs/pack, Pale Cream, Laser & Inkjet Compatible	15	pack	₱	₱
SPECIALTY PAPER, Short (8 1/2" x 11"), 120gsm, 10pcs/pack, Ivory, Laser Inkjet Compatible	20	pack	₱	₱
SPECIALTY PAPER, Long (8 1/2" x 13"), 120gsm, 10pcs/pack, Ivory, Laser Inkjet Compatible	31	pack	₱	₱
SPECIALTY PAPER, Short (8 1/2" x 11"), 180gsm, 10pcs/pack, White, Laser & Inkjet Compatible	160	pack	₱	₱
SPECIALTY PAPER, Legal (8 1/2" x 13"), 180gsm, 10pcs/pack, White, Laser & Inkjet Compatible	57	pack	₱	₱
STAMPING DATER, Self-ink stamp	5	pcs	₱	₱
STAPLE WIRE #35, 1000 staples/box	125	box	₱	₱
STAPLE WIRE, Heavy Duty, 1000 staples/box	20	box	₱	₱
STAPLER, Standard Type, load cap: 200 staples min	59	pcs	₱	₱
STAPLER, Wire Remover	64	pcs	₱	₱
STICKY NOTE PAD, Rectangular, 2 x 3", 100 sheets/pad, 4 in 1	57	pcs	₱	₱
STICKY NOTE PAD, Square, 3" x 3", 100 sheets/pad, assorted color	100	pcs	₱	₱
TAPE, Double sided, Foam, 24mm x 10m	34	pcs	₱	₱
TAPE, Double sided, Foam, 24mm x 1m	30	pcs	₱	₱
TAPE, Double sided, Tissue, 24mm x 10m	20	pcs	₱	₱
TAPE, Double sided, Tissue, 24mm x 5m	10	pcs	₱	₱
TAPE, Masking, 1", 100m	130	pcs	₱	₱
TAPE, Masking, 2", 100m	96	pcs	₱	₱
TAPE, Packing, 2", 100m	23	pcs	₱	₱



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	TAPE, Scotch/Transparent, 1", 100m	85	pcs	₱	₱
	TAPE, Scotch/Transparent, 2", 100m	108	pcs	₱	₱
					₱
2	EXTENSION CORD, 3 Gang, 8m	25	pcs	₱	₱
	BATTERY, double "A", 2 pcs/pack	59	pack	₱	₱
	BATTERY, triple "A", 2 pcs/pack	70	pack	₱	₱
	BATTERY, Rechargeable, double "A", 2 pcs/pack	10	pack	₱	₱
	BATTERY, Rechargeable, triple "A", 2 pcs/pack	10	pack	₱	₱
					₱
3	HANDWASH, Liquid, 500mL	52	pcs	₱	₱
	TISSUE PAPER, 2ply, 400 sheets/roll, 12 roll/pack	30	pack	₱	₱
Total Cost					₱

Eligibility documents for submission:

- Mayor's/Business Permit
- BIR Certificate of Registration
- PhilGEPs Registration Number/Red Membership
- Notarized Omnibus Sworn Statement
- Bank Details *(to be submitted by winning bidder upon issuance of Purchase Order)*
- Email Address: _____
- Telephone/Mobile Number: _____

I hereby certify that I am in a position to furnish the above articles/or services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute - Regional Training Center VI, ASU Compound, Banga, Aklan.

Name and signature of Authorized Representative: _____

Company Name: _____

Price validity: _____

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VIANNEY T. OJERIO
 BAC Chairperson

PR Number:	2024-06-332	ABC:	₱
Purpose of Request:	For various trainings use		
Delivery Period:	Within 15 days upon receipt of PO	Place of Delivery:	Banga, Aklan
Details of Procurement:	Supply and Delivery of the items stated below. Please see attached design (if any) for reference.		

Schedule of Prices:

Lot #	Particulars	Qty	Unit	Unit Cost	Total Cost
	AIR FRESHENER, Spray Can	30	pcs	₱	₱
	BLEACHING LIQUID, All purpose, 3.78L/gal	10	pcs	₱	₱
	BROOM STICK	10	pcs	₱	₱
	DETERGENT BAR, All purpose	30	pcs	₱	₱
	DETERGENT POWDER, All purpose, 57 g/pouch	50	pouch	₱	₱
	DISHWASHING LIQUID, 500ml, antibacteria	50	bottle	₱	₱
	FABRIC CONDITIONER, 500ml, passion scents	50	bottle	₱	₱
	FLOOR MOP, Universal, aluminum handle w/head 4ft	5	pcs	₱	₱
	GLASS CLEANER, 500mL	50	bottle	₱	₱
	SOFT BROOM (wooden handle)	10	pcs	₱	₱
	TISSUE PAPER, 2ply, 400 sheets/roll, 12 roll/pack	135	pack	₱	₱
	TOILET BOWL CLEANER, 500ml, antibacterial cleaner	50	bottle	₱	₱
	TOILET BRUSH, Plastic handle	8	pcs	₱	₱
	TORNADO MOP	4	pcs	₱	₱
	TRASH BAG, Black, 16"W x 30 1/2"L, 100pcs/bundle Total	12	bundle	₱	₱
	TRASH CAN, Plastic with swing cover, medium size Total	6	pcs	₱	₱
					₱
Total Cost					₱

Eligibility documents for submission:

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<input type="checkbox"/> PhilGEPs Registration Number/Red Membership <input type="checkbox"/> Notarized Omnibus Sworn Statement <input type="checkbox"/> Bank Details <i>(to be submitted by winning bidder upon issuance of Purchase Order)</i> <input type="checkbox"/> Email Address: _____ <input type="checkbox"/> Telephone/Mobile Number: _____
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I hereby certify that I am in a position to furnish the above articles/or services at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute - Regional Training Center VI, ASU Compound, Banga, Aklan.

Name and signature of Authorized Representative: _____

Company Name: _____

Price validity: _____

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Date: _____