



Republic of the Philippines

Department of Agriculture

AGRICULTURAL TRAINING INSTITUTE

Regional Training Center VI

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NOTICE OF PUBLIC AUCTION OF UNSERVICEABLE PROPERTIES

INVITATION TO BID:

The **Agricultural Training Institute – Regional Training Center VI** invites all interested parties to participate in the public auction of unserviceable properties on an “**As-is, Where-Is**” basis as indicated below:

LOT NO.	ITEM DESCRIPTION	FLOOR PRICE	LOCATION
1	Unserviceable Office Equipment <ul style="list-style-type: none"> • Air conditioner – (1 unit) • Stand Fan – (22 units) • Ceiling Fan/Wall Fan (45 units) • LCD Projector (9 units) • Digital Camera – (13 units) • Videoke System – (1 unit) • Water Dispenser – (1 unit) • Sony TV – (1 unit) • Tablet - (3 units) 	PHP 1,500.00	All items are located at ATI-RTC VI Building, ASU Compound, Banga, Aklan
2	Unserviceable Furniture and Fixture <ul style="list-style-type: none"> • Office Chair (25 pcs) • Monobloc Chair (5 pcs) • Steel Cabinet (2 units) 	PHP 600.00	
3	Unserviceable ICT Equipment <ul style="list-style-type: none"> • Laptop • Printer • Desktop Computer • Monitor • Digital Copier/Laser Printer • CCTV 	PHP 2,300.00	
4	Unserviceable Equipment <ul style="list-style-type: none"> • Bacon Slicer • Electric Meat Grinder • Banana Slicer • Tracing Table 	PHP 430.00	
	TOTAL	PHP 4,830.00	

The Schedule of Auction activities are as follows:

ACTIVITY	DATES	TIME	VENUE
Posting of Notice of Public Auction of Unserviceable Property	July 11, 2024 to July 17, 2024		ATI-RTC VI, ASU Compound, Banga, Aklan
Availability of Bid Form	July 12-17, 2024	9:00 AM–5:00 PM	
Viewing of items for sale	July 12-17, 2024	9:00 AM–5:00 PM	
Submission of Sealed Bids	July 18, 2024	9:00 AM	
Opening of Bids	July 18, 2024	9:30 AM	Conference Room, ATI-RTC VI, ASU Compound, Banga, Aklan

INSTRUCTION TO BIDDERS:

A. QUALIFICATION OF BIDDERS

The Public Auction is open to All Business Entrepreneurs who shall comply with the following Eligibility Requirements:

1. Latest Business Permit
2. DTI/SEC
3. Latest Income Tax Return, stamped “Received” by BIR or its duly accredited and authorized institutions

B. SUBMISSION OF AUCTION TENDER

1. Any qualified bidder shall accomplish an auction tender, clearly indicating the following:
 - a. Description of the items/lots with the corresponding auction offer in words and figure;
 - b. Name and signature of the bidder;
 - c. Business or residence address of the bidder;
 - d. Proof of identification of the bidder; and
 - e. Terms and conditions offered regarding bidder’s bond, payment, default and delivery.
2. A bidder shall accomplish the auction in at least three (3) copies. Auction tenders shall be properly signed and submitted to the Chairperson of the Disposal Committee before deadline for the submission of bids. The envelope containing the auction tender shall be sealed and properly marked.
3. If the items are being sold by lots, bidders shall submit auction tenders for different lots in separate envelopes. If, however, the buyer is interested in all lots, the auction tender shall be submitted in only one (1) envelope.
4. Any erasures or interlineations shall be avoided or duly initialed by the bidder.

5. Submit the duly accomplished auction tender on or before July 18, 2024 at 9:00 AM at ATI-RTC VI Administrative and Finance Unit, ASU Cmpd., Banga, Aklan.
6. A bid submitted cannot be changed or withdrawn after the deadline of submission of bid. Late bids shall not be accepted.
7. **Unsigned proposal, proposal lower than the floor price and those without the corresponding auction bond shall automatically be disqualified.**

C. AUCTION BOND

1. The envelope should also include documents applicable as stated above together with the corresponding auction bond equivalent to 10% of the minimum auction price amount.
2. Auction bonds may be in the form of cash or manager's/cashier's check from a commercial or universal bank.
3. The bidder's bond will be returned to the non-winning proposal right after the auction. On the other hand the auction bond of the winning bidder shall form part of the purchase price. However, the ten percent (10%) auction bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period stated in the Notice of Award. Upon payment of the full price, the winning bidder shall be the recipient of the unserviceable properties and is required to haul the same.

D. OPENING OF BIDS

1. Bids submitted shall be opened and tabulated in the presence of the auctioneers on July 18, 2024 at exactly 9:30 AM at ATI-RTC VI Conference Room, ASU Compound, Banga, Aklan. The bidders or their duly authorized representatives shall attend the awarding physically.

E. AWARDING OF SALE

1. Award shall be given to the highest complying bidder.
2. When two (2) or more complying bidders have identical offers, public auction by viva voce between those who made identical auctions shall be resorted to at a price not less than the offered auctions, immediately on the same day if both bidders or their authorized representative are present either physically.
3. Awarding of sale shall be done immediately after the opening of auctions, if practicable. Auction bonds of losing bidders shall be returned immediately after the announcement of the winning bidder.

F. PAYMENT

1. Upon award, the auction bond shall be considered as partial payment and the difference between such payment and the offered auction price shall be paid in the form of cash or cashier's/manager's check, or any other digital modes of payment in accordance with

EO No. 170, s. 2022 or existing laws, rules and regulations. The Full payment for the purpose shall be made within five (5) working days from the date of the notice of award.

2. Failure to pay within the prescribed period shall result in the cancellation of the award and forfeiture of the auction bond. Subsequently, the award shall be given to the second highest bidder who shall post a new bond upon acceptance of the award.

G. CLAIMING OF AWARD

1. Withdrawal of the disposed unserviceable property shall be made only by the awardee after full payment of the auction price.
2. A tally-out sheet accomplished by the Supply Officer of the ATI-RTC VI as evidence of actual withdrawal. The tally-out sheet shall be signed by the authorized agency official and the buyer acknowledging receipt of the items.
3. The period for the withdrawal of the sold unserviceable property which shall not exceed 20 calendar days from the award. Failure to claim the properties within the specified period shall cancel the award. The awardee shall then be charged reasonable storage fees and other incidental expenses.
4. Unjustified failure to withdraw the properties within the fixed period set shall be grounds for the forfeiture of the auction bond.
5. If the properties remain unclaimed after the lapse of the period to withdraw, ownership of the properties shall automatically revert to the government.

H. TAXES, CUSTOMS DUTIES, COSTS OR CHARGES

1. The buyer of the properties for disposal shall pay, in addition to the purchase price, any taxes, customs duties, costs of charges of any kind of nature whatsoever levied, or to be levied in connection with the sale of the properties. All expenses incidental to the withdrawal of the properties shall be borne by the winning bidder.

The Disposal Committee – ATI-RTC VI reserves the right to reject any or all bids, or any part thereof, waives any formality, requirements or defects contained therein and will accept the offer it considers most advantageous to the government.

For further information, you may reached/call this telephone number (036) 267-6786 and look for Ms. LARNEY F. MARASIGAN, Supply Officer Designate for any queries.

Sgd

MARY ANN A. RAMOS
Center Director, ATI-6