

**AGRICULTURAL TRAINING INSTITUTE
REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS
Beside City Park, Cabawan District, Tagbilaran City
Mobile No: 09173218524
Email add: ati7.philgeps@gmail.com**

REQUEST FOR QUOTATION

Date: _____
RFQ No. _____

Name of Company: _____
Address: _____
Business Permit No: _____ Tin No: _____ VAT Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
 - I. SHOPPING
 - MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
 - II. SMALL VALUE PROCUREMENT
- 3 -MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
-OMNIBUS SWORN STATEMENT (for ABCs above 50k) -ITR (for ABC above 500K)
-PROFESSIONAL LICENSE/CV (for Consulting Services) -PCAB (for infrastructure)
-FOR COOPERATIVE (Certificate of Compliance, Menu)

REFERENCE GPPR RES. NO. 21-2017 DATED 30 MAY 2017

- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

MA. GRACIA SOLIVA-PUNGAY
BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
	25	pax	Food (full board)		
	25	pax	Accommodation (2 nights)		
	3	days	Venue Rental		
			<i>Preferences:</i>		
			<i>Full board meals with:</i>		
			<i>Appetizer</i>		
			<i>at least 3 Main Dishes:</i>		
			<i>dessert/fruits</i>		
			<i>with free flowing coffee/tea/milo</i>		
			<i>AM and PM snacks</i>		
			<i>Supplier should include the Menu together with the quotation</i>		
			<i>Supplier is preferably near PCA Farm Tanjay</i>		
			TOTAL:		
PURPOSE:	For the Let's Do CocoHybrid: Training on Coconut Hybrid Production in Tanjay City, Negros Oriental on November 21-23,2023.				

Printed Name /Signature
(Supplier/Dealer)

Telephone No. / Cellphone No. /
E-mail Address