

Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS
Beside City Park, Cabawan District, Tagbilaran City
Mobile No: 09173218524
Email add: ati7.philgeps@gmail.com

REQUEST FOR QUOTATION

Date: _____
RFQ No. _____

Name of Company: _____
Address: _____
Business Permit No: _____ **Tin No:** _____ **VAT** **Non-VAT**

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
- 3 PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
 - I. SHOPPING
 - MAYOR'S/BUSINESS PERMIT
 - PHILGEPS REG. NUMBER (for 50k & above, if registered)
 - II. SMALL VALUE PROCUREMENT
 - MAYOR'S/BUSINESS PERMIT
 - PHILGEPS REG. NUMBER (for 50k & above, if registered)
 - OMNIBUS SWORN STATEMENT (for ABCs above 50k)
 - ITR (for ABC above 500K)
 - PROFESSIONAL LICENSE/CV (for Consulting Services)
 - PCAB (for infrastructure)
 - FOR COOPERATIVE (Certificate of Compliance, Menu)
- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

MA. GRACIA SOLIVA-PUNGAY

BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
	4	tube	Toner TNP49 Black		
	2	tube	Toner TNP49 Cyan		
	2	tube	Toner TNP49 Magenta		
	2	tube	Toner TNP49 Yellow		
			<i>Photocopier model:</i>		
			<i>Develop Ineo+ 3351 photocopier</i>		
PURPOSE:		For the reproduction of hand-out and IEC materials re: Coconut-related trainings activities.			

 Printed Name /Signature
 (Supplier/Dealer)

 Telephone No. / Cellphone No. / E-
 mail Address