

Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS**  
Beside City Park, Cabawan District, Tagbilaran City  
**Mobile No: 09173218524**  
**Email add: ati7.philgeps@gmail.com**

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
RFQ No. \_\_\_\_\_

**Name of Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Business Permit No:** \_\_\_\_\_ **Tin No:** \_\_\_\_\_ **VAT**  **Non-VAT**

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
- 3 PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
  - I. SHOPPING
    - MAYOR'S/BUSINESS PERMIT
    - PHILGEPS REG. NUMBER (for 50k & above, if registered)
  - II. SMALL VALUE PROCUREMENT
    - MAYOR'S/BUSINESS PERMIT
    - PHILGEPS REG. NUMBER (for 50k & above, if registered)
    - OMNIBUS SWORN STATEMENT (for ABCs above 50k)
    - ITR (for ABC above 500K)
    - PROFESSIONAL LICENSE/CV (for Consulting Services)
    - PCAB (for infrastructure)
    - FOR COOPERATIVE (Certificate of Compliance, Menu)
- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

**MA. GRACIA SOLIVA-PUNGAY**

BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
	2	units	<b>Netbook</b>		
			-Processor: i3/i5 -RAM: 4GB -Memory: 256GB/512GB		
	2	units	<b>GPS</b>		
			-High: Sensitivity Receiver -Card Slot: Micro SD		
	2	units	<b>Tablet</b>		
			-Display: 8" -RAM: 4GB -Memory: 32GB/64GB		
	2	units	<b>Home Prepaid Wifi</b>		
	2	units	<b>Printer (3n1)</b>		
	2	units	<b>Bookshelves</b>		
	2	units	<b>Smart TV</b>		
<b>PURPOSE:</b>	For FITS Enhancement Project 2024 under Rice Program in Negros Oriental.				

\_\_\_\_\_  
Printed Name /Signature  
(Supplier/Dealer)

\_\_\_\_\_  
Telephone No. / Cellphone No. / E-mail Address