



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center VII**  
 Cabawan District, Tagbilaran City 6300 Bohol  
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 Website: [www.ati.da.gov.ph/ati-7](http://www.ati.da.gov.ph/ati-7); [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

## NOTICE TO PROCEED

March 8, 2024

**OLIVER B. YU**

Sales Manager  
 Copier Source Enterprises  
 184 Dr. S. Antonio Ave.,  
 0501 DRM Building, C.P.G North Avenue,  
 Cogon, Tagbilaran City

Dear Mr. Yu,

The attached CONTRACT-AGREEMENT having been approved, notice is hereby given to **COPIER SOURCE ENTERPRISES** that working may commence for the following:

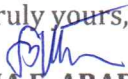
1. **Procurement of Toners for HP Color LaserJet Managed MFP E78228dn for January to April 2024 (Rice, OA, HVCDP, Corn, Livestock and O.Essets Trainings) (PhilGEPS Reference No. 10562300)** effective within three (3) days upon receipt of this Notice.
2. **Procurement of Toners for HP Color LaserJet Managed MFP E78228dn for January to December 2024 Office and Training Supplies under CFITF (PhilGEPS Reference No. 10566698)** effective within three (3) days upon receipt of this Notice.

Upon receipt of this Notice, you are hereby required to proceed upon performing the services under the terms and conditions of the Agreement.

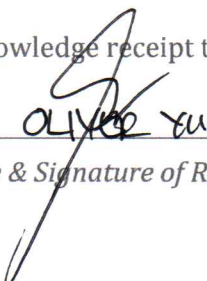
Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provide below. Keep one copy and return the other to the Agricultural Training Institute (ATI-7).

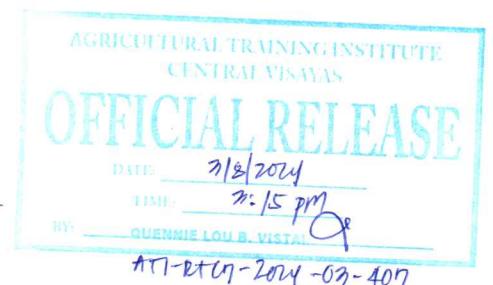
Thank you.

Very truly yours,

  
**GRACIA F. ARADO, Ph.D.**  
 Center Director  
 ATI-RTC 7, Central Visayas

I acknowledge receipt to this Notice on 3-8-2024  
 (date of receipt)

  
 \_\_\_\_\_  
 (Name & Signature of Representative Bidder)



Masaganang Agrikultura, Maunlad na Ekonomiya

ISO 9001:2015 Certified  
 C.R. No.: TUV100 05 3040