

**Department of Agriculture  
 AGRICULTURAL TRAINING INSTITUTE  
 REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS  
 Beside City Park, Cabawan District, Tagbilaran City  
 Mobile No: 09173218524  
 Email add: ati7.philgeps@gmail.com  
 REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 RFQ No. \_\_\_\_\_

**Name of Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Business Permit No:** \_\_\_\_\_ **Tin No:** \_\_\_\_\_ **VAT**  **Non-VAT**

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

**General Conditions:**

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS  
 PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
  - I. SHOPPING
    - MAYOR'S/BUSINESS PERMIT
    - PHILGEPS REG. NUMBER (for 50k & above, if registered)
  - II. SMALL VALUE PROCUREMENT
    - MAYOR'S/BUSINESS PERMIT
    - PHILGEPS REG. NUMBER (for 50k & above, if registered)
    - OMNIBUS SWORN STATEMENT (for ABCs above 50k)
    - ITR (for ABC above 500K)
    - PROFESSIONAL LICENSE/CV (for Consulting Services)
    - PCAB (for infrastructure)
    - FOR COOPERATIVE (Certificate of Compliance, Menu)

REFERENCE GPPB RES. NO. 21-2017 DATED 30 MAY 2017

- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

**MA. GRACIA SOLIVA-PUNGAY**  
 BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

| ITEM NO.        | QTY.  | UNIT | ITEM AND DESCRIPTION         | UNIT PRICE | Total |
|-----------------|---|------|------------------------------|------------|-------|
|                 | 35  | pax  | Food (full board) for 3 days |            |       |
|                 | 35  | pax  | Accommodation (2 nights)     |            |       |
|                 | 3   | days | Venue Rental                 |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
|                 |   |      |                              |            |       |
| <b>TOTAL:</b>   |   |      |                              |            |       |
| <b>PURPOSE:</b> | For the Sikwatehan sa Kalubihan: Training on Coconut Cacao Farming System (Batch 2) at Tuburan, Cebu on April 24-26,2024. |      |                              |            |       |

\_\_\_\_\_  
 Printed Name /Signature  
 (Supplier/Dealer)

\_\_\_\_\_  
 Telephone No. / Cellphone No. / E-  
 mail Address