

**AGRICULTURAL TRAINING INSTITUTE
REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS
Beside City Park, Cabawan District, Tagbilaran City
Mobile No: 09173218524
Email add: ati7.philgeps@gmail.com**

REQUEST FOR QUOTATION

Date: _____
RFQ No. _____

Name of Company: _____

Address: _____

Business Permit No: _____ Tin No: _____ VAT Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
 - I. SHOPPING
 - MAYOR'S/BUSINESS PERMIT
 - PHILGEPS REG. NUMBER (for 50k & above, if registered)
 - II. SMALL VALUE PROCUREMENT
 - MAYOR'S/BUSINESS PERMIT
 - PHILGEPS REG. NUMBER (for 50k & above, if registered)
 - OMNIBUS SWORN STATEMENT (for ABCs above 50k)
 - ITR (for ABC above 500K)
 - PROFESSIONAL LICENSE/CV (for Consulting Services)
 - PCAB (for infrastructure)
 - FOR COOPERATIVE (Certificate of Compliance, Menu)
- 3
- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

REFERENCE GPPB RES. NO. 21-2017 DATED 30 MAY 2017

MA. GRACIA SOLIVA-PUNGAY
BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
	25	pax	Full Board (3 meals and 2 snacks) for 12 days		
	25	pax	Accommodation for 11 nights		
	12	days	Venue Rental		
			<i>Preferences:</i>		
			<i>-Full board meals with</i>		
			<i>Appetizer</i>		
			<i>At least 3 main dishes</i>		
			<i>Dessert/Fruits</i>		
			<i>with free flowing coffee/tea</i>		
			<i>-Supplier should include the Menu together with the quotation</i>		
			<i>-Room Accommodation: at most 3 pax per 1 room</i>		
			TOTAL:		
PURPOSE:		For the Empowering Agriculture, Cultivating Success with Coco-Business: Training of Trainers on Farm Business School on May 20-31,2024 at Tuburan, Cebu.			

Printed Name /Signature
(Supplier/Dealer)

Telephone No. / Cellphone No. / E-
mail Address