



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center VII**  
 Cabawan District, Tagbilaran City 6300 Bohol  
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 Website: [www.ati.da.gov.ph/ati-7](http://www.ati.da.gov.ph/ati-7); [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

## NOTICE TO PROCEED

April 19, 2024

**AILEEN KRISSA ASTILLO**  
 Division Manager- Allied Services  
 HIIDEN VALLEY INTEGRATED ORGANIC FARM SCHOOL  
 LAMAC, Pinamungajan,  
 Cebu

Dear Ms. Astillo:

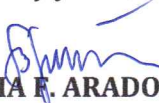
The attached CONTRACT-AGREEMENT having been approved, notice is hereby given to **HIIDEN VALLEY INTEGRATED ORGANIC FARM SCHOOL** that working may commence for the **Provision of food, accommodation and venue rental for the conduct of Before clutching the Bean to Bar Business: Training of Trainers on Cacao Post Harvest Processing** on May 6-10, 2024 at Pinamungajan, Cebu (**PHILGEPS Reference No. 10708999**) effective on May 6, 2024 upon receipt of this Notice.

Upon receipt of this Notice, you are hereby required to proceed upon performing the services under the terms and conditions of the Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provide below. Keep one copy and return the other to the Agricultural Training Institute (ATI-7).

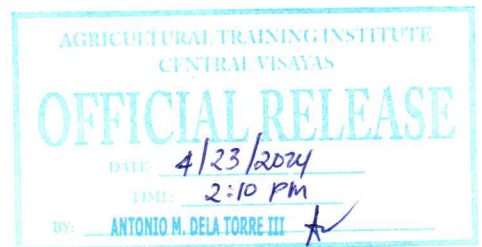
Thank you.

Very truly yours,

  
**GRACIA F. ARADO, Ph.D.**  
 Center Director  
 ATI-RTC 7, Central Visayas

I acknowledge receipt to this Notice on APRIL 21, 2024  
 (date of receipt)

AILEEN KRISSA ASTILLO  
 (Name & Signature of Representative Bidder)



ATI-RTC 7 - 2024-04-1088