

AGRICULTURAL TRAINING INSTITUTE
REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS
Beside City Park, Cabawan District, Tagbilaran City
Mobile No: 09173218524
Email add: ati7.philgeps@gmail.com

REQUEST FOR QUOTATION

Date: _____
RFQ No. _____

Name of Company: _____
Address: _____
Business Permit No: _____ Tin No: _____ VAT Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
 - I. SHOPPING
 - MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
 - II. SMALL VALUE PROCUREMENT
- 3
 - MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
 - OMNIBUS SWORN STATEMENT (for ABCs above 50k) -ITR (for ABC above 500K)
 - PROFESSIONAL LICENSE/CV (for Consulting Services) -PCAB (for infrastructure)
 - FOR COOPERATIVE (Certificate of Compliance, Menu)
- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

MA. GRACIA SOLIVA-PUNGAY

BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
			Day 1		
	19	pax	Am Snacks, Lunch, PM Snacks, Dinner with Accommodation		
			Day 2 & 3		
	19	pax	Full board (3 meals and 2 snacks) with accommodation		
			Day 4		
	19	pax	Breakfast, Am Snacks, Lunch		
	4	days	Training Hall		
			<i>*Note with free hotel shuttle service from and to the airport (vice versa)</i>		
			Total:		
PURPOSE:		For the Technical Guidance Session in the Development of a Competency-Based Learning and Development (CBLD) Framework for ATI Administrative and Finance Employees on June 4-7, 2024 at Dumaguete City.			

Printed Name /Signature
(Supplier/Dealer)

Telephone No. / Cellphone No. / E-mail Address