

PURCHASE ORDER

AGRICULTURAL TRAINING INSTITUTE-REGION VII

Entity Name

Supplier : HARDHAT SINGBIRD INDUSTRIAL TRADES	P.O. No. : _____
Address : Cagayan De Oro City, Misamis Oriental	Date : 5/29/2024
TIN : 335-835-414-000	Mode of Procurement : NP-Small Value

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u> </u> HARDHAT SINGBIRD INDUSTRIAL TRADES	Delivery Term : FOB Destination
Date of Delivery : 14 days upon PO received	Payment Term : 30 WD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs.	Pruning Shear heavy duty, spring with case	105	450.00	47,250.00
					-
					-
					-
					-
					-
					-

(Total Amount in Words): FORTY-SEVEN THOUSAND TWO HUNDRED FIFTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

HARDHAT SINGBIRD INDUSTRIAL TRADES
Signature over Printed Name of Supplier

_____ Date

Very truly yours,

GRACIA F. ARADO, Ph.D.
Signature over Printed Name of Authorized Official
Center Director
Designation

Fund Cluster : _____

Funds Available : _____

CARMELITA B. CASTILLO, CPA
Accountant I

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : 47,250.00