

**Department of Agriculture  
AGRICULTURAL TRAINING INSTITUTE  
REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS  
Beside City Park, Cabawan District, Tagbilaran City  
Mobile No: 09173218524  
Email add: ati7.philgeps@gmail.com  
REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
RFQ No. \_\_\_\_\_

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business Permit No: \_\_\_\_\_ Tin No: \_\_\_\_\_ VAT  Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS  
PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
  - I. SHOPPING
    - MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
  - II. SMALL VALUE PROCUREMENT
- 3 -MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)  
-OMNIBUS SWORN STATEMENT (for ABCs above 50k) -ITR (for ABC above 500K)  
-PROFESSIONAL LICENSE/CV (for Consulting Services) -PCAB (for infrastructure)  
-FOR COOPERATIVE (Certificate of Compliance, Menu)

REFERENCE GPPR RES. NO. 71-2017 DATED 30 MAY 2017

- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

**MA. GRACIA SOLIVA-PUNGAY**  
BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

| ITEM NO.        | QTY.   | UNIT | ITEM AND DESCRIPTION                     | UNIT PRICE | Total |
|-----------------|--|------|--|------------|-------|
|                 | 35   | pax  | Food (3 meals and 2 snacks) for 3 days   |            |       |
|                 | 15   | pax  | Accommodation (2 nights)                 |            |       |
|                 | 1  | unit | Venue Rental for 3 days                  |            |       |
|                 |  |      | <i>Venue Preferences:</i>                |            |       |
|                 |  |      | <i>Include Audio/ Video system and</i>   |            |       |
|                 |  |      | <i>LCD Projector</i>                     |            |       |
|                 |  |      | <i>Meal Preferences:</i>                 |            |       |
|                 |  |      | <i>-Full board meals with</i>            |            |       |
|                 |  |      | <i>Appetizer</i>                         |            |       |
|                 |  |      | <i>At least 3 main dishes</i>            |            |       |
|                 |  |      | <i>Dessert/Fruits</i>                    |            |       |
|                 |  |      | <i>with free flowing coffee/tea/milo</i> |            |       |
|                 |  |      | <b>TOTAL:</b>                            |            |       |
| <b>PURPOSE:</b> | For the conduct of the Training on Native Goat Production and Management Batch 1 at Maria, Siquijor on August 6-8, 2024. |      |  |            |       |

\_\_\_\_\_  
Printed Name /Signature  
(Supplier/Dealer)  
  
\_\_\_\_\_  
Telephone No. / Cellphone No. / E-  
mail Address