

**AGRICULTURAL TRAINING INSTITUTE  
REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS  
Beside City Park, Cabawan District, Tagbilaran City  
Mobile No: 09173218524  
Email add: ati7.philgeps@gmail.com**

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
RFQ No. \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No: \_\_\_\_\_ Tin No: \_\_\_\_\_ VAT  Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
  - 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS  
PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
    - I. SHOPPING
      - MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
    - II. SMALL VALUE PROCUREMENT
  - 3 -MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
    - OMNIBUS SWORN STATEMENT (for ABCs above 50k) -ITR (for ABC above 500K)
    - PROFESSIONAL LICENSE/CV (for Consulting Services) -PCAB (for infrastructure)
    - FOR COOPERATIVE (Certificate of Compliance, Menu)
- REFERENCE GPPB RES. NO. 21-2017 DATED 30 MAY 2017
- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
  - 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

**MA. GRACIA SOLIVA-PUNGAY**  
BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
	25	pax	Full Board (3 meals and 2 snacks) for 10 days		
			<i>Preferences:</i>		
			<i>-Full board meals with</i>		
			<i>Appetizer</i>		
			<i>At least 3 main dishes</i>		
			<i>Dessert/Fruits</i>		
			<i>with free flowing coffee/tea/milo</i>		
			<i>-Supplier should include the Menu together with the quotation</i>		
			<b>TOTAL:</b>		
<b>PURPOSE:</b>	For the Basic Agricultural Extension Course Training at ATI RTC-7 Complex, Cabawan District., Tagbilaran City, Bohol on August 12-21, 2024.				

\_\_\_\_\_  
Printed Name /Signature  
(Supplier/Dealer)

\_\_\_\_\_  
Telephone No. / Cellphone No. / E-mail Address