

**AGRICULTURAL TRAINING INSTITUTE  
REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS  
Beside City Park, Cabawan District, Tagbilaran City  
Mobile No: 09173218524  
Email add: ati7.philgeps@gmail.com**

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
RFQ No. \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No: \_\_\_\_\_ Tin No: \_\_\_\_\_ VAT  Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
  - 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS  
PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
    - I. SHOPPING
      - MAYOR'S/BUSINESS PERMIT
      - PHILGEPS REG. NUMBER (for 50k & above, if registered)
    - II. SMALL VALUE PROCUREMENT
      - MAYOR'S/BUSINESS PERMIT
      - PHILGEPS REG. NUMBER (for 50k & above, if registered)
      - OMNIBUS SWORN STATEMENT (for ABCs above 50k)
      - ITR (for ABC above 500K)
      - PROFESSIONAL LICENSE/CV (for Consulting Services)
      - PCAB (for infrastructure)
      - FOR COOPERATIVE (Certificate of Compliance, Menu)
- REFERENCE GPPB RES. NO. 21-2017 DATED 30 MAY 2017
- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
  - 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

**MA. GRACIA SOLIVA-PUNGAY**  
BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
	1,300	set	<b>Customized Company Folder</b>		
			Kit Specifications:		
			<i>Material: C2S 220 with Lamination (with Dye cut &amp; pocket)</i>		
			<i>Size: 8 in x 11.5 in (folded-type)</i>		
			<i>Pocket size: 4.5 in</i>		
			<i>Color: Full Color</i>		
			<i>Printing: Offset</i>		
			Others:		
			<i>Ready to print Customized Design</i>		
			<i>Minor revisions allowed (2 printout at most)</i>		
			<i>For delivery to : ATI-RTC 7, Cabawan District, Tagbilaran City</i>		
			<i>Delivery should be maximum of two weeks after the approval of the final proof</i>		
			<b>TOTAL:</b>		-
<b>PURPOSE:</b>		For the Reproduction & Dissemination of HVCDP Information, Education, & Communication (IEC) Materials.			

\_\_\_\_\_  
Printed Name /Signature  
(Supplier/Dealer)

\_\_\_\_\_  
Telephone No. / Cellphone No. / E-  
mail Address