

**Department of Agriculture**  
**AGRICULTURAL TRAINING INSTITUTE**  
**REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS**  
**Beside City Park, Cabawan District, Tagbilaran City**  
**Mobile No: 09173218524**  
**Email add: ati7.philgeps@gmail.com**

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
RFQ No. \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No: \_\_\_\_\_ Tin No: \_\_\_\_\_ VAT  Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
  - 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS  
PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
    - I. SHOPPING
      - MAYOR'S/BUSINESS PERMIT
      - PHILGEPS REG. NUMBER (for 50k & above, if registered)
    - II. SMALL VALUE PROCUREMENT
      - MAYOR'S/BUSINESS PERMIT
      - PHILGEPS REG. NUMBER (for 50k & above, if registered)
  - 3 -OMNIBUS SWORN STATEMENT (for ABCs above 50k) -ITR (for ABC above 500K)  
-PROFESSIONAL LICENSE/CV (for Consulting Services) -PCAB (for infrastructure)  
-FOR COOPERATIVE (Certificate of Compliance, Menu)
- REFERENCE GPPB RES. NO. 21-2017 DATED 30 MAY 2017
- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
  - 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

**MA. GRACIA SOLIVA-PUNGAY**  
BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
			<b>Day 1 &amp; 3</b>		
	5	pax	Breakfast and Dinner		
	40	pax	Lunch, AM & PM snacks		
			<b>Day 2</b>		
	5	pax	Breakfast and Dinner		
	40	pax	AM & PM snacks		
	70	pax	Lunch		
			<i>Food:</i>		
			<i>with appetizer</i>		
			<i>at least 3 main dishes</i>		
			<i>with dessert/ fruits</i>		
			<i>with drinks</i>		
			<i>Supplier should include the Menu together with the Quotation</i>		
			<b>TOTAL:</b>		
<b>PURPOSE:</b>	For the Technical Briefing on Chicken Production and Management on July 16-18, 2024 at Mercedes Gym, Poro, Camotes Island, Cebu.				

\_\_\_\_\_  
Printed Name /Signature  
(Supplier/Dealer)

\_\_\_\_\_  
Telephone No. / Cellphone No. / E-  
mail Address