

**Department of Agriculture  
 AGRICULTURAL TRAINING INSTITUTE  
 REGIONAL-TRAINING CENTER-VII CENTRAL VISAYAS  
 Beside City Park, Cabawan District, Tagbilaran City  
 Mobile No: 09173218524  
 Email add: ati7.philgeps@gmail.com  
 REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
 RFQ No. \_\_\_\_\_

Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No: \_\_\_\_\_ Tin No: \_\_\_\_\_ VAT  Non-VAT

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative.

General Conditions:

- 1 PRICES SHOULD BE INCLUSIVE OF VAT.
- 2 PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS  
 PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF THE FOLLOWING:
  - I. SHOPPING
    - MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
  - II. SMALL VALUE PROCUREMENT
- 3 -MAYOR'S/BUSINESS PERMIT -PHILGEPS REG. NUMBER (for 50k & above, if registered)
  - OMNIBUS SWORN STATEMENT (for ABCs above 50k) -ITR (for ABC above 500K)
  - PROFESSIONAL LICENSE/CV (for Consulting Services) -PCAB (for infrastructure)
  - FOR COOPERATIVE (Certificate of Compliance, Menu)

REFERENCE GPPB RES. NO. 21-2017 DATED 30 MAY 2017

- 4 MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.
- 5 BID PRICES SHOULD BE VALID 45 DAYS FROM THE DATE OF QUOTATION

**MA. GRACIA SOLIVA-PUNGAY**  
 \_\_\_\_\_  
 BAC Chairman

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM NO.	QTY.	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	Total
	45	pax	Food (3 meals and 2 snacks) for 3 days		
			Menu:		
			<i>Rice</i>		
			<i>Appetizer</i>		
			<i>Two Main Courses:</i>		
			<i>pork/chicken/beef dishes</i>		
			<i>fish dishes</i>		
			<i>Vegetable dish</i>		
			<i>Soup</i>		
			<i>Fruit</i>		
			<i>Snacks:</i>		
			<i>Corn/rootcrop/fruit-based delicacies</i>		
			<i>Note: with water &amp; corn brew/milo/tea and candies</i>		
			<b>TOTAL:</b>		
<b>PURPOSE:</b>		For the Training on Coconut Production and Management on November 12-14, 2024 at ATI RTC 7, Training Complex, Tagbilaran City, Bohol.			

\_\_\_\_\_  
 Printed Name /Signature  
 (Supplier/Dealer)

\_\_\_\_\_  
 Telephone No. / Cellphone No. / E-  
 mail Address