Appendix 61

PURCHASE ORDER

AGRICULTURAL TRAINING INSTITUTE-REGION VII

Entity Name

Supplier : BOHOL APC MULTIPURPOSE COOPERATIVE Address : Dao District, Tagbilaran City, Bohol TIN :	P.O. No. : _____ Date : 11/26/2024 Mode of Procurement : NP-Small Value

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Date of Delivery :	ATI RTC-7, Cabawan Dist., Tagbilaran City, Bohol April 2025	Delivery Term : FOB- Destination Payment Term : 30WD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pax	Food (3 meals and 2 snacks) for 1 day	55	1,000.00	55,000.00
					-
					-
					-
					-
					-
					-
					-
					55,000.00

(Total Amount in Words): FIFTY-FIVE THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

BOHOL APC MULTIPURPOSE COOPERATIVE
Signature over Printed Name of Supplier

_____
Date

Very truly yours,

GRACIA F. ARADO, Ph.D.
Signature over Printed Name of Authorized Official

Center Director
Designation

Fund Cluster : _____ **Funds Available :** _____ **CARMELITA B. CASTILLO, CPA** Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : **55,000.00**