

PURCHASE ORDER
AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER 7
CENTRAL VISAYAS
Entity Name

Supplies: BOHOL SUNSET VILLA	P.O. No. : _____
Address : Taloto-Coastal Road, Taloto District, Tagbilaran City	Date : <u>11/15/2024</u>
TIN : 143-309-225-0010 - VAT	Mode of Procurement : <u>NP - LEASE OF REAL PROPERTY</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Bohol	Delivery Term : FOB destination
Date of Delivery : Actual Dates	Payment Term : Upon completion of delivery or 30WD

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Lease of Venue (Accommodation & Food)			
	persons	November 18-22, 2024 (4 nights)	5		14,235.00
	persons	Meals	5		6,455.00
	persons	November 24-29, 2024 (5 nights)	7		20,521.45
	persons	Meals	7		10,310.00

AMOUNT: FIFTY ONE THOUSAND FIVE HUNDRED TWENTY ONE PESOS & 45/100 ONLY	51,521.45
---	------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

RECELIN ANNE ARCAJAN
BOHOL SUNSET VILLA
Signature over Printed Name of Supplier

Date

Very truly yours,

Gracia F. Arado
GRACIA F. ARADO, PhD
Signature over Printed Name of Authorized Official
Training Center Superintendent II
Designation

Fund Cluster : _____
Funds Available : _____
pr: Carmelita B. Castillo
CARMELITA B. CASTILLO, CPA
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____