



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
**Regional Training Center VII**  
Cabawan District, Tagbilaran City 6300 Bohol  
Mobile No. (+63) 917.321.8524 | E-mail: [rtc7.dcc@ati.da.gov.ph](mailto:rtc7.dcc@ati.da.gov.ph)  
Website: [www.ati.da.gov.ph/ati-7](http://www.ati.da.gov.ph/ati-7); [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

## NOTICE TO PROCEED

March 5, 2025

**JEFREY T. FAMOR**

Branch Manager  
Copier Source Enterprises  
184 Dr. S. Antonio Ave.,  
0501 DRM Building, C.P.G North Avenue,  
Cogon, Tagbilaran City

Dear Mr. Famor:

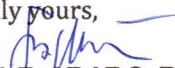
The attached CONTRACT-AGREEMENT having been approved, notice is hereby given to **COPIER SOURCE ENTERPRISES** that working may commence for the **Procurement of Toners for HP Color LaserJet Managed MFP for office and training supplies for the month of January to June 2025 under Regular Programs** effective within three (3) days upon receipt of this Notice.

Upon receipt of this Notice, you are hereby required to proceed upon performing the services under the terms and conditions of the Agreement.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provide below. Keep one copy and return the other to the Agricultural Training Institute (ATI-7).

Thank you.

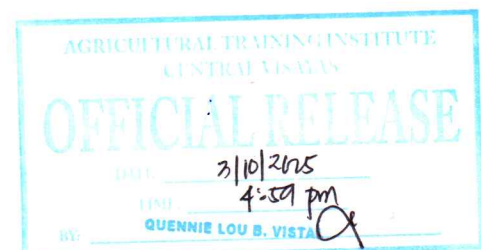
Very truly yours,

  
**GRACIA F. ARADO, Ph.D.**  
Center Director  
ATI-RTC 7, Central Visayas

I acknowledge receipt to this Notice on 3/4/25  
(date of receipt)

  
JEFREY T. FAMOR

(Name & Signature of Representative Bidder)



AN-RTC7-2025-03-805

Masaganang Agrikultura, Maunlad na Ekonomiya

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