



INVITATION TO BID FOR FOOD CATERING SERVICES OF ATI-RTC VIII CENTER-BASED TRAININGS, WORKSHOP, SYMPOSIUM, MEETINGS, FOR THE 1ST SEMESTER OF 2023

1. The **Agricultural Training Institute- Regional Training Center 8 (ATI-RTC 8)**, through the General Fund (F01); Coconut Farmers and Industry Trust Fund (FO7) and Rice Enhancement Competitive Fund (F03) intends to apply the sum of **Three Million Five Hundred Sixty Nine Thousand One Hundred Seventy Five Pesos (Php 3,569,175.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **food catering services of ATI-RTC VIII center-based trainings, workshop, symposium, meetings, for the 1st semester of 2023/ Identification No. ATI-RTC8-ITB-2023-001** being the Approved Budget for the Contract (ABC) to payments under the contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Agricultural Training Institute- Regional Training Center 8 (ATI-RTC 8)** now invites bids for:

Name of Project	Approved Budget Contract
Food catering services of ATI-RTC VIII center-based trainings, workshop, symposium, meetings, for the 1 st semester of 2023. (see attached summary of activities and schedules)	Three Million Five Hundred Sixty Nine Thousand One Hundred Seventy Five Pesos (Php 3,569,175.00)
TOTAL ABC	Php 3,569,175.00

Bidders should have completed, within *the last five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.
 Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock

belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **Agricultural Training Institute- Regional Training Center 8 (ATI-RTC 8) Bids and Awards Committee Secretariat** and inspect the Bidding Documents at the address given below during **8:00am to 5:00pm, Monday to Friday except during holidays**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **January 17, 2023, 8:00am to 5:00pm** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS ONLY (PHP 5,000.00)**.
It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, <https://ati2.da.gov.ph/ati-8/content/bids> provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The **Agricultural Training Institute- Regional Training Center 8 (ATI-RTC 8)** will hold a Pre-Bid Conference on **January 25, 2023, 10:00am** at **ATI-RTC 8 Training Hall, VSU Campus, Visca, Baybay City, Leyte**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **February 06, 2023**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be on **February 06, 2023, Monday, 10:00am** at **ATI-RTC 8 Training Hall, VSU Campus, Visca, Baybay City, Leyte**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The **Agricultural Training Institute- Regional Training Center 8 (ATI-RTC 8)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

VENUS JUNE J. TAGHOY
Head BAC Secretariat
ATI-RTC 8
VSU Campus, Visca Baybay City, Leyte
Contact No. 563-7635/ 0917-105-0393
Email: atisms@gmail.com

DALMACIO L. PAJANUSTAN
Chairman, Bids and Award Committee



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER VIII
 Visayas State University (VSU), Visca, Baybay City, Leyte
 Telephone No. (053) 563-7635
 E-mail: aitrc8@all.da.gov.ph
 URL: <http://www.all.da.gov.ph/itrc8>; <http://www.e-extension.gov.ph>

SUMMARY OF ACTIVITY FOR THE 1ST SEMESTER

NO.	DATE OF ACTIVITY	TITLE OF ACTIVITY	NO. OF DAYS	NO. OF PAX	MEALS	COST/ PAX/DAY	TOTAL	FUND SOURCE
1	February 20-24, 2023	Capacitating AEWs on Diversified- Integrated Rice Based Farming System w/ Upland Rice Tech	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 RICE
2	February 21-23, 2023	Training on the Inspire Project Farm Operation and Management	3	35	FULL MEAL (3 Meals, 2 snacks)	850.00	89,250.00	F01 LIVESTOCK
3	Feb.28,2023	3 As	1	65	FULL MEAL (3 Meals, 2 snacks)	850.00	55,250.00	F01 REG.
4	March 01-03, 2023	Training on the Recognition of the Priority and Emerging Animal Diseases	3	25	FULL MEAL (3 Meals, 2 snacks)	850.00	63,750.00	F01 LIVESTOCK
5	March 03, 2023	MOA Signing of OA Internship	1	25	Breakfast, AM Snacks, Lunch, PM Snacks	575.00	14,375.00	F01 OA
6	March 09-10, 2023	GAD Symposium Forum	2	35	FULL MEAL (3 Meals, 2 snacks)	850.00	59,500.00	F01 REG.
7	March 14-16, 2023	Regional SSNM Maize	3	25	FULL MEAL (3 Meals, 2 snacks)	850.00	63,750.00	F01 CORN
8	March 20, 2023	SOA SRA MA Orientation	1	50	FULL MEAL (3 Meals, 2 snacks)	850.00	42,500.00	F01 RICE
9	March 20-24, 2023	TOT on Goat Meat and Milk Production	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 LIVESTOCK
10	March 27- 31, 2023	TOT on Stepped- GAP-Anchored Vegetable Production	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 HVCDP
11	March 31, 2023	Women's Month	1	45	LUNCH, PM SNACKS	350.00	15,750.00	F01 REG.
12	March 2023	Training on Innovation In Extension P2.	1	46	AM SNACK, LUNCH, PM SNACKS	500.00	23,000.00	F01 REG.
13	April 10- 14, 2023	Gender- Based Effectiveness Skills Training (GBEST)	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 RICE
14	April 11- 14, 2023	TOT on Participatory Guarantee System (PGS) B2	4	25	FULL MEAL (3 Meals, 2 snacks)	850.00	85,000.00	F01 OA
15	April 17, 2023	SOA SRA Ceremonial MOA Signing and Facilitator's Orientation	1	50	FULL MEAL (3 Meals, 2 snacks)	850.00	42,500.00	F01 RICE
16	April 18, 2023	SOA SRA Ceremonial MOA Signing and Facilitator's Orientation	1	50	Breakfast	150.00	7,500.00	F01 RICE
17	April 17- 21, 2023	TOT onGAP- Anchored Banana Production and Processing	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 HVCDP
18	April 25- 28, 2023	Resource Person Development Training B1	4	27	FULL MEAL (3 Meals, 2 snacks)	850.00	91,800.00	F01 REG.
19	April 25- 27, 2023	FSTP Refresher Course	3	30	FULL MEAL (3 Meals, 2 snacks)	850.00	76,500.00	F01 CORN
20	May 8- 12,2023	TOT on GAP Anchored Jackfruit Production and Processing	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 HVCDP
21	May 15- 19,2023	TOT on Cluster Development	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 CORN
22	May 16- 18,2023	Culinary Medicine for Senior Citizen	3	25	FULL MEAL (3 Meals, 2 snacks)	850.00	63,750.00	F01 REG.
23	May 23-26, 2023	Training on RCM Advisory Services (RAS)	4	30	FULL MEAL (3 Meals, 2 snacks)	850.00	102,000.00	F01 RICE
24	May 25, 2023	Training on RCM Advisory Services (RAS)	1	25	AM SNACK, LUNCH, PM SNACKS	500.00	12,500.00	F01 RICE
25	June 05- 09, 2023	Extension Delivery System	5	23	FULL MEAL (3 Meals, 2 snacks)	850.00	97,750.00	F01 REG.
26	June 13- 16, 2023	Resource Person Development Training B2	4	27	FULL MEAL (3 Meals, 2 snacks)	850.00	91,800.00	F01 REG.
27	June 19- 23, 2023	TOT on SSNM Cassava	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 CORN
28	June 19- 23, 2023	TOT on Feedmilling Course for Smallholders	5	25	FULL MEAL (3 Meals, 2 snacks)	850.00	106,250.00	F01 LIVESTOCK
29	June 26- 30, 2023	Extension Delivery System	5	23	FULL MEAL (3 Meals, 2 snacks)	850.00	97,750.00	F01 REG.
30	June 28- 30, 2023	Coconut Based Food Processing for PWDs	3	25	FULL MEAL (3 Meals, 2 snacks)	850.00	63,750.00	F01 REG.
TOTAL				936			2,215,975.00	



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NO.	DATE OF ACTIVITY	TITLE OF ACTIVITY	NO. OF DAYS	NO. OF PAX	MEALS	COST/ PAX/DAY	TOTAL	FUND SOURCE
1	March 21-23, 2023	Retooling course for Seed Inspector	3	35	FULL MEAL	850.00	89,250.00	F03 RCEF
2	April 11-13, 2023	DAC for RCEF B1	3	23	FULL MEAL	850.00	58,650.00	F03 RCEF
3	April 24-28, 2023	Refresher course on Production of High-Quality Inbred Rice and Seeds and Farm Mechanization B1	5	35	FULL MEAL	850.00	148,750.00	F03 RCEF
4	May 8-12, 2023	Refresher course on Production of High-Quality Inbred Rice and Seeds and Farm Mechanization B2	5	35	FULL MEAL	850.00	148,750.00	F03 RCEF
5	May 17-19, 2023	DAC for RCEF B2	3	23	FULL MEAL	850.00	58,650.00	F03 RCEF
6	May 31-June 02, 2023	DAC for RCEF B3	3	23	FULL MEAL	850.00	58,650.00	F03 RCEF
7	June 19-23, 2023	Refresher course on Production of High-Quality Inbred Rice and Seeds and Farm Mechanization B3	5	35	FULL MEAL	850.00	148,750.00	F03 RCEF
TOTAL							711,450.00	

1	Feb.27-Mar.10,2023	Coconut Specialist Course	11	30	FULL MEAL	850.00	280,500.00	F07 CFIDP
2	March 14,2023	SOA SRA CFIDP Prebroadcast Activity	1	50	FULL MEAL	850.00	42,500.00	F07 CFIDP
3	May 08-12, 2023	TOT on Coconut-Coffee Farming System	5	25	FULL MEAL	850.00	106,250.00	F07 CFIDP
4	May 22-31, 2023	TOT on Production of Coconut Product & By-Products	10	25	FULL MEAL	850.00	212,500.00	F07 CFIDP
TOTAL							641,750.00	

GRAND TOTAL 3,569,175.00

BREAKFAST (3 viand)		AM/PM SNACKS	LUNCH / DINNER (3 viand w/ rice, drinks, dessert	
1	meat	traditional Filipino delicacy or noodles/pasta dish or cakes/pastries/sandwich	2	Meat (beef, chicken, pork)
1	fish/seafoods	fresh juice / juice (bottled/ canned)	1	fish/seafoods OR Vegetable
	Vegetables			Soup
	Rice			Rice
	Dessert			Dessert
	water			Juice (bottled/canned)
	Coffee/tea/hot choco			water

note:

Make available free flowing coffee, sugar, creamer/milk, water dispenser, atleast commensurate to the number of participants for the entire duration of training/activities.