



Republic of the Philippines

Department of Agriculture

AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER VIII

Visayas State University (VSU), Visca, Baybay City, Leyte

Telephone No. (053) 563-7635

E-mail: atrtc8@ati.da.gov.ph

URL: <http://www.ati.da.gov.ph/rtc8>; <http://www.e-extension.gov.ph>

NOTICE TO PROCEED

March 30, 2023

Nenita N. Alcala
Proprietress
N.N. Alcala Store


Dear Ms. Alcala,

The attached Contract of Agreement having been approved, notice is hereby given to **N.N. Alcala Store** for the Supply and Delivery of 2,655 pieces of Transistor Radio for the Conduct of School on the Air on Smart Rice Agriculture (SOA-SRA), and School on the Air on Coconut Farmers and Industry Development Program (SOA-CFIDP) at Agricultural Training Institute-Regional Training Center 8, VSU Campus, Visca, Baybay City.


Upon receipt of this notice, you are responsible for performing the services stipulated in the Contract of Services and in accordance with the Implementation Schedule.

Please Acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the ATI-RTC 8 Office, VSU, Campus, Baybay City, Leyte.

Very truly yours,


HAZEL GRACE T. TAGANAS
Center Director

CONFORME:


N. N. Alcala Store

Printed Name and Signature of Bidder

Date: March 30, 2023

CONTRACT OF AGREEMENT

This Agreement, made on **MAR 24 2023**, by and between:

The **AGRICULTURAL TRAINING INSTITUTE, REGIONAL TRAINING CENTER 8 (ATI-RTC 8)**, the extension and training arm of the **Department of Agriculture**, herein represented by its Center Director **HAZEL GRACE T. TAGANAS** with official address at **VSU Campus, Visca, Baybay City, Leyte** and hereinafter referred to as the **ENTITY**;

-and-

N.N. ALCALA STORE represented by the Proprietress, **NENITA NAYRE ALCALA** with business address at **Tres Martires St., Baybay City, Leyte, Philippines**, hereinafter referred to as the **SUPPLIER**;

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., Supply and Delivery of 2,655 pieces of Transistor Radio for the Conduct of School on the Air on Smart Rice Agriculture and School On The Air on Coconut Farmers and Industry Development Program (SOA-CFIDP) and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **One Million One Hundred Twenty-Eight Thousand Three Hundred Seventy-Five Pesos Only (Php 1,128,375.00)**.

Training Title	Quantity (pieces)	Total Amount (Pesos)
School on the Air on Rice Smart Agriculture (SOA-SRA)	2,105	Php 894,625.00
School on the Air on Coconut Farmers and Industry Development Program (SOA-CFIDP)	550	Php 233,750.00
TOTAL	2,655	Php 1,128,375.00

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract;
 - (f) the Performance Security; and
 - (g) the Entity's Notice of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity with all respects with the provisions of the Contract.

4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

5. Inspection of the delivered item will be conducted by the designated Inspection Officer of the Procuring Entity in the presence of supplier's representative. The suppliers shall provide aftersales service such as warranty within six (6) months upon delivery and replacement of non-functional item within 1 week upon notification of the Procuring Entity.

6. The work to be performed by the SUPPLIER under this contract shall commence not later than ten (10) calendar days upon receipt and acceptance of the Notice to Proceed from ATI-RTC 8 by the SUPPLIER. The Supply and Delivery of 2,655 pieces of Transistor at ATI-RTC 8 shall be completed within Thirty (30) calendar days upon completion of the contract. Should the SUPPLIER refuse or otherwise fail to complete the work stipulated herein, the SUPPLIER agrees to pay ATI-RTC 8 a liquidated damages an amount equal to One-Tenth of One Percent (0.1%) of the total contract sum for each calendar day of delay until the work is completed and accepted by the ATI-RTC 8 or when the ATI-RTC 8 takes over the project by administration or relets it to other Supplier until such time as the ATI-RTC 8 may reasonably secure the completion of the works. Such amount shall be deducted from any money due or which may become due the Supplier or Supplier's Surety whichever is convenient to the ENTITY, ATI-RTC 8.

7. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price of **One Million One Hundred Twenty-Eight Thousand Three Hundred Seventy-Five Pesos Only (Php 1,128,375.00)**. Philippine currency, inclusive of taxes, or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

In WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

AGRICULTURAL TRAINING INSTITUTE- RTC 8
VSU, Visca, Baybay City

N.N. ALCALA
Tres Martires St., Baybay City, Leyte

By:


HAZEL GRACE T. TAGANAS
Center Director

By:


NENITA NAYRE ALCALA
Proprietress

SIGNED IN THE PRESENCE OF:

1. **DALMACIO L. PAJANUSTAN**
BAC Chairman

2. 
N.N Alcala Representative

FUNDS AVAILABILITY:


AIZA A. MADUM
Accountant I

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S.S
CITY OF BAYBAY)

MAR 24 2023

BEFORE ME, this _____ day of _____ 2023 at Baybay City, Leyte,
personally appeared:

Name	Comm. Tax Cert.	Date/ Place Issued
HAZEL GRACE T. TAGANAS	<u>18929409</u>	<u>January 04, 2023/Baybay City, Leyte</u>
NENITA NAYRE ALCALA	_____	_____

Known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their voluntary act and deed.
This instrument consisting of three (3) pages including this acknowledgment has been signed on each page by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above given.

Doc. No. 105
Page No. 24
Book No. LXV
Series of 2023

ATTY. EDEN R. CHAVEZ-BUTAWAN
Notary Public for the Province of Leyte, City of Baybay
Notarial Commission No. B-22-06-06
Until December 31, 2023
PTR No. BC0113706 issued on Jan. 3, 2023
IBP No. O. R. No. 157239 issued on Jan. 2, 2023
MCLE COMPLIANCE NO. VII-0006593-Valid until April 14, 2025
Attorney's Roll No. 42391
TIN No. 207-628-029
R. Magsaysay Avenue, Baybay City, Leyte



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NOTICE OF AWARD

March 20, 2023

Nenita N. Alcalá
Proprietress
N.N. Alcalá Store

Dear Ms. Alcalá,

This is to notify you that your bid dated March 13, 2023 for the Supply and Delivery of 2,655 pieces of Transistor Radio at Agricultural Training Institute-Regional Training Center 8, VSU Campus, Visca, Baybay City, Leyte is hereby awarded to you as the Lowest Calculated and Responsive Bidder with the total contract price of **One Million One Hundred Twenty-Eight Thousand Three Hundred Seventy-Five Pesos Only (Php 1,128,375.00)** as found in your financial proposal.

Training Title	Quantity (pieces)	Total Amount (Pesos)
School on the Air on Rice Smart Agriculture (SOA-SRA)	2,105	Php 894,625.00
School On The Air on Coconut Farmers and Industry Development Program (SOA-CFIDP)	550	Php 233,750.00
TOTAL	2,655	Php 1,128,375.00

You are hereby required to formally enter into a contract with us and provide within ten (10) working days the performance security in the form stipulated in the Bidding Documents. Failure to enter into the said contract or provide the performance security shall constitute sufficient ground for cancellation of the award and forfeiture of the Bid Security.

Very truly yours,

HAZEL GRACE T. TAGANAS
Center/Director

CONFORME:

N.N. ALCALA *STORE*
Printed Name and Signature of Bidder
Date: *3-20-23*



A RESOLUTION DECLARING THE LOWEST CALCULATED AND RESPONSIVE BIDDER (LCRB) FOR THE PROCUREMENT OF TRANSISTOR RADIO FOR THE CONDUCT OF SCHOOL ON THE AIR ON RICE SMART AGRICULTURE (SOA-SRA) AND SCHOOL ON THE AIR ON COCONUT FARMERS AND INDUSTRY DEVELOPMENT PROGRAM (SOA-CFIDP)

BAC Resolution No. 32, s. 2023

WHEREAS, Republic Act No. 9184 otherwise known as "The Government Procurement Reform Act" Created the Bids and Awards Committee (BAC) to ensure among others that the procuring entity abides by the standard set forth by the said Act;

WHEREAS, Section 10 Rule IV of the IRR-A of the RA 9184 provides that all procurement shall pass through competitive bidding except as otherwise provided for under the Rule XIV;

WHEREAS, The Agricultural Training Institute Regional Training Center 8 posted the Invitation to Bid for the aforementioned Project with Approved Budget for Contract (ABC) in the amount of **One Million Two Hundred Sixty-One Thousand One Hundred Twenty-Five Pesos only (Php 1,261,125.00)** in PhilGEPS website (PhilGEPS Ref. No. 9508500) and the ATI Website and other conspicuous places in Baybay City, Leyte.

WHEREAS, in response to the said advertisement, two (2) suppliers/bidders bought the bidding documents from the BAC Secretariat namely:

1. **N.N Alcala Store** from **Tres Martires St. Baybay City, Leyte**
2. **Rayzen Office School Supplies Trading** from **Gov. Generoso-Cervantes Bo. Obrero Davao City.**

WHEREAS, during the Bid Opening held on March 15, 2023, the two (2) bidders submitted their bid proposal timely, and upon strict scrutiny and examination, the two (2) prospective bidders qualified and complied based on the standards set forth.

WHEREAS, based on the actual bid offer presented by **N. N. Alcala Store** in the amount of **One Million One Hundred Twenty-Eight Thousand Three Hundred Seventy-Five Pesos (Php1,128,375.00)** and found to be the **Lowest Calculated And Responsive Amount**, advantageous to the Government over the price offered by the other bidder.

NOW THEREFORE, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

1. Declare **N. N. Alcala Store**, as the **Lowest Calculated and Responsive Bidder** for the Procurement of **Transistor Radio** for the **Conduct of School on the Air on Rice Smart Agriculture (SOA-SRA)** and **School on the Air on Coconut Farmers and Industry Development Program (SOA-CFIDP)**;
2. Recommend for the approval of the Training Center Superintendent II of Agricultural Training Institute Regional Training Center 8 the foregoing findings and further recommend for the issuance of **Notice of Award and Notice to Proceed** to **N. N. Alcala Store**.



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Resolved this 20th day of March 2023 at Agricultural Training Institute- Regional Training Center 8 VSU Campus, Baybay City, Leyte.

Recommended by:

CONCEPCION B. MIRO
Member

ALLEN P. GOROY
Member

MELINDA P. PETALCORIN
Member

ANTONIO E. CADALIN
Vice Chairperson

DALMACIO L. PAJANUSTAN
Chairperson

APPROVED BY:

HAZEL GRACE T. TAGANAS
Training Center Superintendent II

BAC Resolution No. 32, s. 2023