



Republic of the Philippines  
**Department of Agriculture**  
**AGRICULTURAL TRAINING INSTITUTE-REGIONAL TRAINING CENTER VIII**  
 Visayas State University (VSU), Visca, Baybay City, Leyte  
 Telephone No. (053) 563-7635  
 E-mail: [atirtc8@ati.da.gov.ph](mailto:atirtc8@ati.da.gov.ph)  
 URL: <https://ati2.da.gov.ph/ati-8/content/>; <http://www.e-extension.gov.ph>

## INVITATION TO BID FOR PROCUREMENT OF CATERING SERVICES FOR CY2025 CENTER-BASED TRAININGS/ACTIVITIES

- The **Agricultural Training Institute-Regional Training Center 8 (ATI-RTC 8)**, using a *single-year* Framework Agreement, through the **General Appropriations Act (GAA) FY 2025**, intends to apply the sum of SIX MILLION FIVE HUNDRED SIXTY NINE THOUSAND FIVE HUNDRED PESOS, *being the ABC to payments under the contract treated as ONE LOT. Bids received in excess of the total cost per item shall be automatically rejected.*

Item/Description	Unit Cost per (pax/head)	Quantity (pax/head)	Total ABC per item
<b>1-Catering Services for Various Training (center-based) of ATI-RTC 8</b>			
<i>Breakfast</i>	200.00	5098	1,019,600.00
<i>AM Snack</i>	150.00	6134	920,100.00
<i>Lunch</i>	350.00	5731	2,005,850.00
<i>PM Snack</i>	150.00	5586	837,900.00
<i>Dinner</i>	350.00	5103	1,786,050.00
		<b>GRAND TOTAL</b>	<b>₱6,569,500.00</b>

- The **Agricultural Training Institute-Regional Training Center 8 (ATI-RTC 8)** now invites bids for Procurement of Catering Services For CY2025 Center-Based Trainings/Activities. Delivery of the Goods is required on **the dates specified in the Call-off**. Bidders should have completed, within **3 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Agricultural Training Institute-Regional Training Center 8 (ATI-RTC 8)** and inspect the Bidding Documents at the address given below during **8:00am-5:00pm, Monday to Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **January 20, 2025** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of TEN THOUSAND PESOS*. The Procuring Entity shall allow the bidder to present its proof of payment for the via email at [atisms@gmail.com](mailto:atisms@gmail.com).
6. **The Agricultural Training Institute-Regional Training Center 8 (ATI-RTC 8)** will hold a Pre-Bid Conference<sup>1</sup> on **January 24, 2025**, at 10:00am at ATI-RTC 8 Training Hall and/or through video conferencing or webcasting *via google meet*, which shall be open to prospective bidders.

Prospective bidders who will join through video conferencing or webcasting via **Google Meet** may use this meeting link: <https://meet.google.com/trx-uckx-qit>

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **February 06, 2025, at 10:00am**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **February 06, 2025, at 10:00am** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. **The Agricultural Training Institute-Regional Training Center 8 (ATI-RTC 8)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**VENUS JUNE J. TAGHOY**

Head BAC Secretariat

ATI-RTC 8

VSU Campus, Visca Baybay City, Leyte

Contact No. 563-7635/ 0917-105-0393

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Email: [atisms@gmail.com](mailto:atisms@gmail.com)

12. You may visit the following websites:

For downloading of Bidding Documents: <https://ati2.da.gov.ph/ati-8/content/bids>

January 15, 2025



**CONCEPCION B. MIRO**

*Chairman, Bids and Award Committee*