




Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

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MEMORANDUM

M24-05-595

TO : ALL CENTER DIRECTORS/OICs
ATI Regional Training Centers

FROM : REMELYN R. RECOTER, MNSA, CESO III
Director 

DATE : May 20, 2024

SUBJECT : CALL FOR APPLICATION FOR THE 2024 YOUTH INTERNSHIP PROGRAM FOR CORN YOUNG FARMERS

The Agricultural Training Institute, in collaboration with the Department of Agriculture - National Corn Program will be implementing the **Internship Program for Corn Young Farmers**. It aims to provide opportunities for the youth to acquire the applicable knowledge, skills and practices specifically on corn-based agri-entrepreneurship. The farm partners shall mentor these interns on the farm activities within the corn value chain either through value adding, processing, or marketing.

In this regard, you are advised to conduct **the initial search for the potential applicants** of the youth internship program while waiting for the release of the approved implementing guidelines. Below are the eligibility criteria and documentary requirements for the two key players in this program:

A. Farm Partners

Eligibility Criteria	Documentary Requirements
Farm operator/owner of corn-based farming system/, preferably LSA certified farm, or member of a corn cluster; Registry System for Basic Sectors in Agriculture (RSBSA) registered	Learning Site for Agriculture (LSA) certification, if applicable RSBSA Registration Membership in Cluster Organizations
With at least one (1) hectare (ha) corn area. Must be in operation for at least one (1) year.	Certification of corn area Farm journal Financial statement for the previous year's operation

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Has internship program plan for 7 months	Internship Program plan and design including performance evaluation and post-internship assessment
Has farm activities within the corn value chain either value adding, processing, or marketing	Farm layout; Photos of farm and its facilities including accommodation areas;
Has basic farm tools, equipment or facilities needed for its production and processing;	List and biodata of resource persons/trainers;
Has accommodation facilities for at least two (2) interns.	
Can provide food for the interns during the 7-month internship program	
The farm area is not part of armed conflict zones	Certification from the respective Philippine National Police Offices
With good community standing and has no proven derogatory record	At least two (2) recommendations letter from a community leader (e.g. barangay captain, parish priest, school principal, civil society organization, farmers' cooperative or association)
Others	Letter of intent addressed to the DA-ATI Regional Center Director Bank account details, preferably LBP if available

B. Prospective Interns

Eligibility Criteria	Documentary Requirement
Youth	
1. Age 18 to 35 years old at the time of application preferably single and parents are members of a corn cluster.	Clear scanned copy of any valid government-issued ID (e.g. PSA Certificate, PRC, National ID, Voters ID, etc.) (indicating the date of birth) Certification from the Organization or Barangay Captain
2. Educational Attainment; at least finished primary or secondary education	
3. Natural born Filipino citizen	
4. Interested to venture in the agriculture industry, especially practice corn-value adding system	Notarized Sworn Statement as proof of willingness and commitment to undertake corn-based farming activities/enterprises after the training; Business/Enterprise Plan (BEP)
5. Willingness to undertake 7-month internship and hands-on practice contract	

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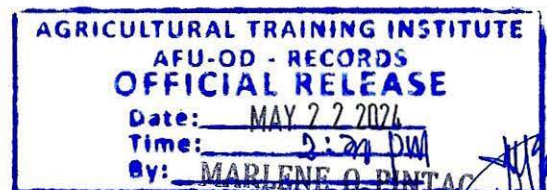
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6. Physically and mentally fit	<p>Medical certificate indicating "Fit to work" and no underlying health condition or history of psychological disorder.</p> <p>The following test results have to be submitted: ECG, Drug Test, and Chest X-ray</p>
7. Has good community standing or moral character	At least two (2) recommendation letters from a community leader (e.g. barangay captain, parish priest, school principal, civil society organization, farmers' cooperative or association)
8. Others	<p>Bank account details, preferably LBP if available</p> <p>Accomplished application form</p> <p>Trainings attended if available</p> <p>Have no overdue obligations from the DA or ATI at the time of application</p> <p>Proof of land in establishing the Business/Enterprise Plan (ie. Owned, Leased, Rented, or Donated) or a certification from the LGU/ATI RTC that there is available land for the planned business/enterprise, per validation</p> <p>Accomplished application form</p>

For queries and/or clarifications, your staff can communicate with Ms. Hershey Turda of the Partnerships and Accreditation Division through aticornprogram@ati.da.gov.ph, or at 09190613115.

For your compliance.

RRR/AA/SCD/hmt



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