



**REQUEST FOR QUOTATION**

Canvass No. 07-24-08-484  
 PR No. 07-24-08-524

DATE \_\_\_\_\_

Gentlemen:

Please quote your best offer at your government price(s), taxes included, and any other terms and conditions that you may encounter in the item(s) enumerated below.

You can submit your offer on a separate cover with your official letterhead duly signed and also clearly indicated and signed by the authorized representative.

This institute reserves the right to accept or reject any or all bids, offers, quotations, or waive any defect hereof.

Thank you.

Very truly yours,

*[Signature]*  
**BELLY JOY A. VILLAZORDA**  
 BAC Chairperson

REQUEST FOR QUOTATION OF PRICES				
QTY	UNIT	SPECIFICATION		
		ITEMS	Unit Price	Total
15	BOX	BALLPEN BLACK (12PCS/BOX)		
3	BOX	BOND PAPER A4, 70 GSM		
105	PIECE	NOTEBOOK (CONSO STENO, 50 LEAVES)		
105	PIECE	CERTIFICATE HOLDER SHORT		
12	PACK	CERTIFICATE PAPER (10 SHEETS, OFF WHITE, SHORT, 90GSM)		
105	PIECE	ENVELOPE, TRANSPARENT		
9	PACK	STICKY NOTE PLASTIC TYPE (.5"X2")		
6	PACK	WET WIPES, BIODEGRADABLE, 80 SHEETS		
2	BOX	MARKER, PERMANENT, BROAD POINT BLACK		
100	PIECE	ID CARD HOLDER (B4 SIZE) WITH SLING		
105	BOTTLE	HAND SANITIZER SPRAY 40ML		
3	BOX	PAPER CLIP VINYL, COLORED, NO. 50		
3	PIECE	ARCH FILE A4, BLACK		
		***Nothing Follows***		
		Total		

PURPOSE: TRAINING SUPPLIES OF THE FF:  
 1. TRAINING ON COCONUT-CACAO NURSERY ESTABLISHMENT, MANAGEMENT AND ACCREDITATION BATCH 1 ON OCTOBER 7-11, 2024 IN ZAMBOANGA SIBUGAY  
 2. TRAINING ON COCONUT-CACAO NURSERY ESTABLISHMENT, MANAGEMENT AND ACCREDITATION BATCH 2 ON OCTOBER 14-18, 2024 IN ZAMBOANGA DEL SUR  
 3. TRAINING ON COCONUT-CACAO NURSERY ESTABLISHMENT, MANAGEMENT AND ACCREDITATION BATCH 3 ON OCTOBER 21-25, 2024 IN ZAMBOANGA DEL NORTE

I HEREBY CERTIFY that I am in position to furnish the above articles/s services at the prices in quantities as for excerpt as I have indicated. The articles are available in our stock for immediate delivery at the ATI -RTC IX, Pagadian City. We can deliver the terms \_\_\_\_\_ working days from receipt of the Purchase Order. Our prices offer is good for \_\_\_\_\_ days only.

CANVASED BY:

**GEMINIANO M. ARILLO JR**  
**JULITO B. CORDOVA**  
**LIBERATO A. TENEDO**  
**REYNALDO A. BEDUYA**  
**ROBERTO B. CODILLA**

Signature over printed name  
 Of Representative/Owner/Mgr.

*Masaganang Agrikultura, Maunlad na Ekonomiya*