



REQUEST FOR QUOTATION

DATE: April 26, 2022

PURCHASE REQUEST NO.: CDMD FUND 2022-04-08

CANVASS NO. 06

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EPIHINA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	24	pax	Food (May 18-20, 2022) Breakfast 2 viands; choices of egg, fish, meat (chicken/pork/beef), fried rice, fresh fruits, fruit juice or coffee/chocolate drink; managed buffet		
	24	pax	AM Snack Light serving choices of cakes, local delicacies, pasta, sandwiches, water and fruit juice/iced tea		
	24	pax	Lunch 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea; managed buffet		
	24	pax	PM Snack Light serving choices of cakes, local delicacies, pasta, sandwiches, water and fruit juice/iced tea		
	24	pax	Dinner 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea; managed buffet on May 18-19; packed on May 20 <i>*Prospective supplier must have a satisfactory rating feedback form previous contract with ATI or must not have been complained of any unsatisfactory service/s.</i> <i>Note: As per Memorandum No. 1 s 2020 dtd. January 06, 2020, Item, #7 states that, "The consumption of water and light in the use of their catering function shall be borne by the caterer 1 to 30 pax- P100/day. The caterer shall pay on the first day of the event & shall be issued official receipt."</i>		

PURPOSE:

To be served during the conduct of the Capability Building on Training Management on May 18-20, 2022 at the Rural Development Education Center (RDEC), ATI Compound, Elliptical Rd., Diliman, Quezon City

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASSED BY: _____
DATE: _____

