



**PURCHASE ORDER**

**SUPPLIER: MEYER'S FOODS AND SERVICES, INC.**  
**ADDRESS: 99 Dapitan St. Cor Biak na Bato St. Brgy. Sto Domingo, Quezon City**  
**TIN: 240-012-736-000**  
**Gentlemen:**

**P.O. No.:** 2022-04-53  
**DATE:** April 4, 2022  
**MODE OF PROCUREMENT:** NP-SMALL VALUE PROCUREMENT

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST		TOTAL COST
				UNIT COST	TOTAL COST	
<b>Delivery Terms: 3 WORKING DAYS</b> <b>Payment Term: LDDAP</b>						
<b>Place of Delivery: ATI, Diliman, Quezon City</b>						
<b>Date of Delivery:</b>						
		<b>Catering Services for the Conduct of NCI-SRD RBME Tools Initial Drafting Writeshop</b> Date: April 20-22, 2022; Venue: ATI RDEC <b>Day 1</b> AM Snack: Tuna sandwich and fruits Lunch: Corn soup, grilled chicken, beef steak, chopsuey, coffee jelly PM Snack: Burger with fries <b>Day 2</b> AM Snack: Lomi with egg and fruits Lunch: Mushroom soup, liempo, chicken menuado, sauteed vegetables, buko pandan PM Snack: Tacos <b>Day 3</b> AM Snack: Pancake and fruits Lunch: Chicken soup, kare-kare, fish fillet, buttered corn and carrots, brownies PM Snack: Palabok Note: Free flowing coffee and water Buffet but plated *Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s.  All food and beverage items shall be purchased by the requesting party. The catering needs of the requesting party, if any shall be outsourced outside. The consumption of water and light in the use of the catering function shall be borne by the caterer. (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred	30 30 30 30 30 30 30 30 30 30	₱ 120.00 275.00 120.00 120.00 275.00 120.00 120.00 275.00 120.00	₱ 3,600.00 8,250.00 3,600.00 3,600.00 8,250.00 3,600.00 8,250.00 3,600.00	
<b>Purpose:</b> Meals to be served during the conduct of NCI-SRD RBME Tools Initial Drafting Writeshop on April 20-22, 2022 at ATI RDEC						<b>₱ 46,350.00</b>

**COMMISSION ON AUDIT**  
**RECEIVED BY:** [Signature]  
**DATE:** 04/20/22  
**ATI**

**TOTAL AMOUNT IN WORDS:**  
**FORTY-SIX THOUSAND THREE HUNDRED FIFTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

**CONFORME:** [Signature]  
 Signature Over Printed Name of Supplier  
 04-20-22  
 Date

Very truly yours,  
 [Signature]  
**ROSANA P. MULA, PhD**  
 DIRECTOR IV  
 BAC Secretariat Office

APR 07 2022  
 BAC Secretariat Office  
 FILE

**FUNDS AVAILABLE:**

**JOAN E. SINGSON**  
 HEAD ACCOUNTING UNIT

OR/BUR No.: 2022-04-4854  
 04-04-22  
 Amount: Php. 46,350