Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
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Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

REQUEST FOR QUOTATION

DATE: May 19, 2022 **PURCHASE REQUEST NO.: ISD (RCEF) FUND 2022-05-15** CANVASS NO. 16

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

EDITHA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	100	pcs	**2021 RCEF-RESP Annual Report** Process: Offset Print Color: Color Print (Full Color) Inside Pages: 116 inside page (C2S # 110) Cover Pages: C2S #220 laminated Hardbound wrapped in pasteboard Binding: Saddle Stitch Size: A4 (8.27" x 11.69") Finish: With Spot Lamination Two-side printing With lamination on cover		

PURPOSE:
To be used for the implementation of RCEF Training Programs and Activities.

Pls. submit the following eligibility documents:
✓ Mayor's/Business Permit
___ Income Tax Return
✓ Notarized Omnibus Sworn Statement
✓ PhilGEPS Registration Number/Red Membership
___ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____

_____
Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASSED BY: _____
DATE: _____

BAC Secretariat Office
RFQ
MAY 19 2022
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