



**REQUEST FOR QUOTATION**

DATE: May 13, 2022

**PURCHASE REQUEST NO.: PAD (RBO) FUND 2022-05-24**

CANVASS NO. 27

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

*Editha S. Vinuya*  
**EDITHA S. VINUYA**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	2	unit	Headset MDR-ZX110		
	4	unit	Brother Original Tn-263 Genuine Toner Use For Mfc-L3750cdw Blk		
	4	unit	Brother Original Tn-263 Genuine Toner Use For Mfc-L3750cdw Cyan		
	4	unit	Brother Original Tn-263 Genuine Toner Use For Mfc-L3750cdw Magenta		
	4	unit	Brother Original Tn-263 Genuine Toner Use For Mfc-L3750cdw Yellow		

**PURPOSE:**

To be used in the Youth in Agriculture and RBO Management Section Activities at ATI Central Office, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 WARRANTY PERIOD: \_\_\_\_\_  
 PRICE VALIDITY: \_\_\_\_\_  
 CANVASSER BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_

Signature Over printed name of proprietor/Manager  
 or Authorized Representative

