



REQUEST FOR QUOTATION

DATE: June 20, 2022

PURCHASE REQUEST NO.: PAD (BINHI) FUND 2022-06-31

CANVASS NO. 31

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

Edy S. Vinuya
EDY S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	65	pc	Customized Tote Bag Canvas material; 12 inches width x 14 inches height; 4 inches base; Either with zipper or velcro; Printed with colored logos and texts		
	65	pc	Customized Notebook with Pen Spiral business notebook; 100-140 pages white-lined paper; A5 size; Printed with colored waterproof vinyl decal sticker; Free bamboo or any eco-friendly pen; Garterized slot for pen on the notebook		
	70	pc	Customized Duffel Bag PVC polywash material; Gray color; 29 inches width x 53 inches length; Zipper closure type; Printed with colored logos and texts		
	65	pc	ID Card Holder with Lace or Lanyard Plastic; Blue or transparent; A2 size; Landscape orientation; Free lace or lanyard		
	65	pc	Expanding Zip Envelope A4 size; Transparent		
	80	pc	Certificate Holders A4 size; Transparent front and blue back; with flap to prevent certificates from falling off; with two hangers for portrait or landscape orientation		
	5	ream	A4 Vellum paper, 100 sheets		
	30	pc	Manila paper		
	20	pc	Permanent marker, black		
	10	pc	Scissors		
	20	pc	Scotch Tape		

PURPOSE:

To be distributed during the Binhi ng Pag-asa Program (BPP) National Training of Trainers (TOT) on Leadership from July 11 to 14, 2022

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASS BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative