



REQUEST FOR QUOTATION

DATE: Aug 15, 2022

PURCHASE REQUEST NO.: ADMIN FUND 2022-07-117A

CANVASS NO. 116

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposefully for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	955	servings	Packed AM Snacks		
	1,049	servings	Lunch		
	978	servings	PM Snacks		
attached is the Terms of Reference (TOR)					

PURPOSE:

Supply and delivery of meals for various meetings and workshops of ISD, PPD, PAD and AFU-OD for 3rd Quarter

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASS BY: _____

DATE: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative