



REQUEST FOR QUOTATION

DATE: Sept. 22, 2022

PURCHASE REQUEST NO.: PAD (RBO) FUND 2022-09-48

CANVASS NO.

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposefully for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	7	unit	INK TONER CARTRIDGE Brother Original Tn-263 Genuine Toner Use for Mfc-L3750cdw Blk		
	5	unit	Brother Original Tn-263 Genuine Toner Use for Mfc-L3750cdw Cyan		
	5	unit	Brother Original Tn-263 Genuine Toner Use for Mfc-L3750cdw Magenta		
	5	unit	Brother Original Tn-263 Genuine Toner Use for Mfc-L3750cdw Yellow		

PURPOSE:

To be used in the PAD activities.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASSED BY: _____

DATE: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative


 RECEIVED
 BAC-Sec.
 DA-ATI
 Cagayan