



REQUEST FOR QUOTATION

DATE: September 8, 2022

PURCHASE REQUEST NO.: PPD FUND 2022-09-19

CANVASS NO. 18

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			September 27, 2022		
	40	serving	Breakfast - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, coffee or hot chocolate		
	45	serving	AM Snacks - Egg sandwich with fries and fresh fruit juice		
	45	serving	Lunch - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea		
	45	serving	PM Snacks - Carbonara with garlic bread and fresh fruit juice		
	40	serving	Dinner - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea		
			September 28, 2022		
	40	serving	Breakfast - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, coffee or hot chocolate		
	45	serving	AM Snacks - Clubhouse sandwich with fries and fresh fruit		
	45	serving	Lunch - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea		
	45	serving	PM Snacks - Pasta with bread and fresh fruit juice		
	40	serving	Dinner - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea		
			September 29, 2022		
	40	serving	Breakfast - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, coffee or hot chocolate		
	45	serving	AM Snacks - Tuna sandwich with fries and fresh fruit juice		
	45	serving	Lunch - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea		
	45	serving	PM Snacks - Pancit canton with bread and fresh fruit juice		
	40	serving	Dinner - 3 viands choices of vegetable, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea		
			Inclusions: Buffet table set-up, purified drinking water, free flowing brewed coffee with sugar and creamer, use of catering equipment <i>*Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s. All food and beverage items shall be purchased by the requesting party. The catering needs of the requesting party, if any shall be outsourced outside. The consumption of water and light in the use of the catering function shall be borne by the caterer. (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</i>		

PURPOSE:

To be served during the conduct of ATI Training Centers' Planning and Budget Execution Workshop for FY 2023 on September 27-29, 2022 at the RDEC Function Hall, ATI Compound, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____
CANVASSED BY: _____
DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

BAC Secretariat
FP 08 2022
B. FL **SDMD**
1:17 PM